

OUR CHILDREN. LEARNING TODAY. LEADING TOMORROW.

Mission Statement: We are a caring community that promotes a deep love for learning by embracing the cultural background of every student. We hold high expectations for student achievement. We provide innovative curriculum that represents the global value of education. With a commitment to academic excellence, we prepare our students for their place in an ever-evolving world.



**PASADENA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

APRIL 7, 2022

**SPECIAL MEETING
NOTICE AND AGENDA**

6:00 P.M. – OPEN SESSION

VIRTUAL ONLY

[Join Webex meeting](#)

ID: 26234872259

Password: r92mXdWmgP9

[\(US\) +1 415-655-0001 \(toll\)](#)

Access code: 2623 487 2259

**THE ENTIRE AGENDA, INCLUDING ATTACHMENTS,
CAN BE FOUND AT www.BoardMeetings.info**

Spanish and ASL Translation Services:

**If you require translation, please send an email to superintendent@pusd.us
at least **24 hours** before the meeting start time.**

(Meetings are recorded for use in official minutes.)

A. Call to Order (6:00 p.m.)

<u>Roll Call – Board Members</u>	PRESENT	ABSENT
Jennifer Hall Lee - District 2		
Patrick Cahalan - District 4		
Tina Fredericks – District 6		
Scott Phelps – District 7		
Kimberly Kenne, Clerk – District 1		
Michelle Richardson Bailey, Vice President – District 3		
Elizabeth Pomeroy, President – District 5		
Brian McDonald, Superintendent		

Pledge of Allegiance

Culture Statement

Pasadena Unified School District shall cultivate a culture of trust where employees, parents, students, and the community are welcomed, valued, and supported. We will collaborate with each other and our partners to achieve academic excellence, pursue continuous personal and professional improvement, and build positive relationships. We will celebrate our strengths and continually embrace opportunities to improve as a community of learners.

B. Public Comment on Agendized Items Only

TIME CERTAIN – 6:00 P.M.

Members of the public have a right to address the Board concerning any item scheduled for consideration at a special board meeting. All speakers are allowed a maximum of three (3) minutes; however, at the Board’s discretion, if the time to accommodate all speakers exceeds thirty minutes, the time may be reduced to two (2) minutes per speaker. A speaker’s allotted time cannot be deferred to another speaker.

C. Action Item

1) <u>Approval of Resolution 4-7-22 – Proclaiming a Local Emergency, Ratifying the Proclamation of State of Emergency by Governor Newsome Issues on March 2, 2020, and Authorizing Remote Teleconference Meetings of the Governing Board of the Pasadena Unified School District for the Period April 7 through May 7, 2022, Pursuant to Brown Act Provisions</u>	ATTACHMENT C MOTION SECOND VOTE
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D. Discussion

1) <u>Governance</u> • Board Self-Evaluation Goals	ATTACHMENT D
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E. Adjournment

RESOLUTION NO. 4-7-22

PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOME ISSUED ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE GOVERNING BOARD OF THE PASADENA UNIFIED SCHOOL DISTRICT FOR THE PERIOD APRIL 7 THROUGH MAY 7, 2022, PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, Pasadena Unified School District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Pasadena Unified School District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, such conditions now exist in the District, specifically.

NOW, THEREFORE, THE GOVERNING BOARD OF THE PASADENA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and meeting in person would present imminent health risks to attendees due to the prevalence of the Dental variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and the desire to protect the health of immune-compromised individuals. Social distancing is critical for slowing the spread of the COVID-19 virus and preventing our health care system from becoming overwhelmed.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. District staff that support this legislative body are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this

Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective at such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Pasadena Unified School District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Governing Board of Pasadena Unified School District, this 7th day of April, 2022, by the following vote:

Ayes: _____

Nays: _____

Absent: _____

Elizabeth Pomeroy, President

Michelle Richardson Bailey, Vice President

Kimberly Kenne, Clerk

Jennifer Hall Lee, Member

Patrick Cahalan, Member

Tina Fredericks, Member

Scott Phelps, Member

BOARD SELF-IMPROVEMENT GOALS

A.

BUILD TRUST BETWEEN BOARD MEMBERS

Tactics	<ol style="list-style-type: none">1. Develop individual plans of action2. Increase the number of 1:1 meetings/interactions between board members3. Conduct pre/post assessments of board relationships4. Attend community meetings together5. Participate in “advocacy trips” together6. Organize DEI training for the board7. Consult the skills of other board members8. Acknowledge one another’s ideas9. Increase opportunities for bonding outside of board events10. Serve on task forces/committees11. Visit schools12. Attend PTA Meetings
Resources Needed	<ol style="list-style-type: none">1. Cell phone2. Internet3. Zoom link4. Doodle poll5. Reliable transportation6. Coffee7. Scheduled time

Responsible Members/Accountability	<ol style="list-style-type: none"> 1. Place on board meeting agendas a way to measure progress 2. All board members will aspire to participate in these activities
Timeline	<ol style="list-style-type: none"> 1. Initiate immediately with scheduling 1:1s next week 2. Assess progress prior to next self-evaluation

B.

IMPROVE BOARD COMMUNICATION SYSTEMS WITH THE PUBLIC

Tactics	<ol style="list-style-type: none"> 1. Develop column space for board on PUSD website 2. Write regular feature article for above column 3. Plan and coordinate periodic community forums in teams 4. Increase partner activities with Family Resource Center 5. Coordinate communications with Hilda Ramirez Horvath 6. Improve English Learner access to information 7. Represent the board in booths at public places 8. Raise board presence at public events 9. Speak at City Council district meetings 10. Follow board bylaws and protocols 11. Support community events 12. Ensure PUSD website is current and energized
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<p>Resources Needed</p>	<ol style="list-style-type: none"> 1. Support from PUSD staff 2. Board members to write articles consistently 3. Knowledge of languages spoken in PUSD 4. Web page updates 5. Coordination with City Council members field representatives
<p>Responsible Members/Accountability</p>	<ol style="list-style-type: none"> 1. Each board member 2. Relevant staff members
<p>Timeline</p>	<ol style="list-style-type: none"> 1. Initiate immediately with creation of space on PUSD website for board updates 2. Select board member writers for next few months 3. Assess progress prior to next self-evaluation

C.

BE BETTER MANAGERS OF TIME AS BOARD MEMBERS

Tactics	<ol style="list-style-type: none">1. Design shorter consent agendas2. Limit consent agenda item pulls/removals3. Develop a community concerns report4. Collaborate with staff, especially ELT5. Schedule site visits6. Set/maintain time blocks during meetings7. Conduct a time study on how board members spend their time on PUSD activities8. Discuss amount of time for staff presentations9. Increase amount of time spent on discussions10. Recognize the value of the 10/10/10 rule11. Focus on student achievement
Resources Needed	<ol style="list-style-type: none">1. Communication with staff on agenda structure/timing2. Development/coordination of time study
Responsible Members/Accountability	<ol style="list-style-type: none">1. Analyze results of time study2. Assess length of board meetings and amount of time spent on each item3. Request staff members prepare shorter presentations to allow for more discussion4. Allocate more time for board discussion on each agenda item
Timeline	<ol style="list-style-type: none">1. Phase-in time organizational plan for next 2-3 months with actions taken each week2. Evaluate progress at future meeting within 6 months