A volunteer is any individual who regularly provides assistance or service that benefits student achievement on an unpaid and voluntary basis on campus or with a district program or event. Parents, community members, and high school or college students can be volunteers. Pursuant to Board of Education BP & AR 1240, volunteers may assist in school personnel but do not replace staff positions.

### Volunteer Clearance Levels

<table>
<thead>
<tr>
<th>Clearance Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Campus Visitor</strong></td>
<td>Not processed through Volunteer Program</td>
</tr>
<tr>
<td><strong>“Level 1” Volunteer</strong></td>
<td>(MEGAN’S LAW) Processed by School</td>
</tr>
<tr>
<td><strong>“Level 2” Volunteer</strong></td>
<td>(FINGERPRINT CHECK) Processed &amp; Issued by PUSD</td>
</tr>
</tbody>
</table>

#### Must be supervised at ALL times

**Examples:**
- Guest Speaker
- Helper at Special Events
- Student Observer (must obtain prior approval from Principal)
- Parent/Legal Guardian (observing child’s classroom according to state law EC51101)

**Requirements:**
- Check in at school office
- No application necessary
- Must wear Visitor Badge at all times while on campus

#### Will work WITHOUT direct supervision by Certificated Staff

**Examples:**
- One-on-One Tutor
- Overnight Field Trip Chaperone
- Athletic Volunteer
- Driver Volunteer

**Requirements:**
- Prior authorization by Principal or School Volunteer Coordinator via closed online form
- Complete Volunteer Application
- Provide "negative" TB Certificate* NEW: dated within 60 days RENEWING: dated within 4 years
- Must wear Volunteer Badge issued by DISTRICT office at all times

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