

PASADENA UNIFIED SCHOOL DISTRICT
Surplus Property "7-11" Committee Meeting / Burbank Property
Draft of meeting minutes of Meeting No. 2 on March 15, 2017 at 7:00 p.m.

Location of meeting: Burbank Complex, 2046 Allen Avenue Altadena, CA. 91001 in the Auditorium.

PUSD Staff present: Jessica Frazier, Construction Specialist.

Atkinson, Andelson, Loya, Ruud & Romo (AALRR) Law Firm: Constance J. Schwindt, Attorney and Stephen M. McLoughlin, Attorney.

1. PRELIMINARY

a. Call to Order the meeting was called to order at 7:05 p.m.

b. Roll Call- the quorum was established the following members were present/absent.

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| 1. Francis B. Boland | <u>Absent</u> |
| 2. Mark C. Nicoletti | <u>Absent</u> |
| 3. George L. Tan | <u>Present</u> |
| 4. Blair L. Miller | <u>Present</u> |
| 5. Helena A. Ayala | <u>Removed</u> - Ms. Frazier advised the committee that Ms. Ayala is no longer member of the 7-11 committee she will be removed from the next meeting agenda. |
| 6. Lewis R. Watson | <u>Present</u> |
| 7. Robert L. Martinez | <u>Present</u> |
| 8. Kathleen M. Sanchez | <u>Present</u> |
| 9. Ms. Frazier introduced the committee to a new member Mr. William Creim he was present. | |

2. PLEDGE OF ALLEGIANCE- was recited.

3. INTRODUCTIONS

a. 7-11 Committee Members, District Staff and Consultants, if any

- Legal counsel Constance & Stephen and PUSD staff Ms. Frazier introduced themselves.

4. COMMENTS FROM THE FLOOR

- There were no comments on non-agendized items.

5. APPROVAL OF MINUTES OF FEBRUARY 1, 2017 MEETING

a. Motion By George Tan Seconded by Lewis R. Watson
Vote 6 to 0

- Minutes were approved as submitted.

6. REVIEW OF BURBANK PROPERTY INFORMATION AND DISTRICT ENROLLMENT

a. Committee discussion

- Ms. Frazier provided the committee with a spread sheet showing the district wide enrollment count for School Years: 2014-15 2015-16, 2016-17.
- Ms. Frazier also provided the committee with the approved board reports from November 16 2010 and June 20 2011.
- Below are questions that the members asked: Where would the District move the Pre K Special Education program if the Burbank Property is declared surplus? What are the home school for these students? Can the District provide a breakdown of the specific programs at Burbank attended by students and if they attend part time or full time? What is current enrollment for Stratford school? If the District's Dual Language Immersion Programs increase will there be enough room available at another site for this?
- Staff will provide responses at the next meeting.

7. DEVELOPMENT OF PRIORITY USE LIST / ACTION

- Ms. Schwindt passed a sample priority use list to the committee so that they can get an idea of what it looks like. She informed the committee of the statute requirements of the public hearings.

a. Approval of Priority Use List

Motion By _____ Seconded by _____ Vote _____

- Public Comment: Monica was concerned about how the notice for this meeting how was it published? She is also concerned about the growing number of Charter schools in the Pasadena area and about privatization of a community resource.
- Ms. Miller noted that the committee has to have their questions answered prior to developing a priority use list.

8. ESTABLISH DATE / TIME FOR FIRST PUBLIC HEARING ON BURBANK PROPERTY

- Ms. Miller made a motion to in addition to the legal requirements of noticing for the public hearing to do a press release to local standard media newspaper and to post the notice at the Burbank site. All in favor. Vote: 6 to 0.
- The committee will decide via email communication on the dates for the two public hearings. They will have one in the morning and one in the afternoon on any of these dates 4/19, 4/16 or 4/28. The location of the public hearings will be determined once the dates are confirmed but it was decided that one public hearing be held at the Burbank property in the morning and one public hearing in the afternoon at the District offices.

9. DEVELOPMENT OF DRAFT REPORT

- The consensus of the committee was that they establish the subcommittee at the second public hearing.

10. DISCUSSION OF TIMELINE AND NEXT COMMITTEE MEETING / ACTION

- Ms. Miller motioned to schedule the upcoming meeting on March 29, 2017 at the same time at the District offices located at 351 S. Hudson Ave. in room 229. Vote: 6 to 0

11. COMMENTS FROM COMMITTEE MEMBERS

- There were no additional comments from the committee members.

12. ADJOURNMENT

- The meeting was adjourned at 8:10 p.m.