



**CONTRACTOR'S PRE-QUALIFICATION APPLICATION
FOR
CALIFORNIA UNIFORM PUBLIC CONSTRUCTION
ACCOUNTING ACT (CUPCAA)
CONTRACTS UP TO \$175,000**

RETURN COMPLETED FORM TO:

Pasadena Unified School District
Education Center
Attention: Christine Ward, Administrator/Procurement & Contracts
351 So. Hudson Ave, #102
Pasadena, CA. 91109

I. Company Information

Contractor Name:			
Name of Qualifying Individual			
Type of Company:	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Other _____	
Business Address (P.O. Box is unacceptable)			
Mailing Address (if different from above)			
Telephone Number	Fax Number		
Email Address	Federal Tax ID #		
Date Business Formed	Date Incorporated		
Number of years your company has conducted business under its present name			
Is the company or its owners connected with other companies as a subsidiary, parent, holding or affiliate?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No		

II. Corporate Officers – Partners, Proprietor, Owners, Key Personnel

	Name	Years With Firm	Position	% of Ownership
1.				
2.				
3.				
4.				
5.				
6.				
Have officers or principals of your company ever had their contractor's license suspended or revoked?			<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No	

III. CA State License Board Contractor License Information

List the categories of work your company is interested in and currently licensed to perform; include the appropriate Construction License, Class and expiration date and years of experience: (See attached Classification Listing)

License Number:		Expiration Date:
	License Classification	Years of Experience
1.		
2.		
3.		
4.		
5.		
6.		

IV. Public Works Contractor Registration Information (DIR)

Contractors must register with the State of California Department of Industrial Relations and meet the requirements using the new [online application](http://www.dir.ca.gov/Public-Works/PublicWorks.html) system before bidding on public works contracts in California. Refer to Senate Bill 854 for further details.

For information on the registration procedure go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html>

A.	Has your company registered as a Public Works Contractor with the State of California Department of Industrial Relations (DIR)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
B.	If yes, please provide the registration number provided by the DIR. Registration Number: _____	
C.	Please provide the registration expiration date. Month: _____ Year: _____	

V. Performance

1.	What size projects do you think your company can undertake?	Single Job: \$ _____ Total jobs the company can perform concurrently: _____ Total worth of work in progress and under contract: \$ _____
2.	Has your company ever failed to execute a contract?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No
3.	What was the total amount of work for your most successful year?	\$ _____ Number of jobs: _____ Year: _____ Largest Job: \$ _____
4.	Has your company ever failed to complete a school district or public works project within in the authorized contract time?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No
5.	Has your company ever failed to execute a school district contract or other public works project?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No
6.	Has this company, affiliated company, or any owner ever declared bankruptcy? Or been in receivership?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No
7.	Has your company ever had any arbitration on contracts?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No

VI. Surety and Insurance Information

A.	Is your current bonding company "California Admitted"?	<input type="checkbox"/> Yes <input type="checkbox"/> No
B.	Has your company ever been unable to obtain a bond or been denied a bond for a contact?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No
C.	Has your company (or any owner) ever defaulted on a contract forcing a Surety to suffer a loss?	<input type="checkbox"/> Yes Please explain on separate signed page <input type="checkbox"/> No
D.	Do you have \$1,000,000 or more of Comprehensive General Liability insurance coverage from a "California Admitted" insurance company rated A5 or better by A.M. Best?	<input type="checkbox"/> Yes <input type="checkbox"/> No Please explain on separate signed page

Name of present sureties (List Company that issued the payment bond, not agent or broker)

	Company	Address	Largest Bond Value
1.			
2.			

VII. Experience and References

A. Bank References				
	Name of Institution	Contact/ Phone Number	Address	Length of Business Relationship
1.				
2.				
3.				

B. Public Works					
	Is your company experienced in the completion of Public Works contracts?		<input type="checkbox"/> No <input type="checkbox"/> Yes. Describe your company's experience		
	Has your company ever performed work directly under contract with any public works agency in California?		<input type="checkbox"/> No <input type="checkbox"/> Yes. Describe your company's experience		
<i>List the most recent public works projects</i>					
	Agency	Project Manager & Phone Number	Project Title	Date Completed	Contract Amount
1.					
2.					
3.					

Experience and References (continued)

C. Public School Districts in California					
Has your company ever performed work directly under contract with any school Districts in California?		<input type="checkbox"/> No <input type="checkbox"/> Yes Describe your company's experience			
<i>List the most recent school district projects</i>					
	Agency	Project Manager & Phone Number	Project Title	Date Completed	Contract Amount
1.					
2.					
3.					

D. Public Works Inspectors of Record/Owner References (K-12 School Projects)					
	Agency	Project Title	Contact/ Phone Number	Contract Amount	Date Completed
1.					
2.					
3.					

E. Three Largest Contracts Completed in the Past Two (2) Years					
	Name of Company	Type of Work	Contact/ Phone Number	Contract Amount	Date Completed
1.					
2.					
3.					

Experience and References (continued)

F. Principal Suppliers and/or Subcontractors					
	Name/ License Number	Materials/ Services Provided	Contact/ Phone Number	Address	Length of Business Relationship
1.					
2.					
3.					

The undersigned is duly authorized to execute this Statement of Contractor's Qualifications under penalty of perjury on behalf of the contractor. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this statement of Contractor's Qualifications and/or that he/she has conducted all necessary and appropriate inquiries to determine truth, completeness and accuracy of responses to this Statement of Contractor's Qualifications.

The undersigned declares and certifies that the responses to this Statement of Contractor's Qualifications are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses.

Executed this ____ day of _____ 20__ at _____
(City and State)

I declare under penalty of perjury under California Law that the foregoing is true and correct.

(Signature)

(Print name)

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ATTACHMENT A

CALIFORNIA STATE LICENSING BOARD (CSLB) DESCRIPTION OF CONTRACTOR CLASSIFICATIONS (as of January, 2016)

- A General Engineering Contractor
- B General Building Contractor
- C Specialty Contractor
- C-2 Insulation and Acoustical Contractor
- C-4 Boiler, Hot Water Heating and Steam Fitting Contractor
- C-5 Framing and Rough Carpentry
- C-6 Cabinet, Millwork and Finish Carpentry
- C-7 Low Voltage Systems
- C-8 Concrete
- C-9 Drywall
- C-10 Electrical
- C-11 Elevator
- C-12 Earthwork and Paving
- C-13 Fencing
- C-14 Metal Roofing (No longer being issued)
- C-15 Flooring and Floor Covering
- C-16 Fire Protection
- C-17 Glazing
- C-20 Warm Air Heating, Ventilation and Air Conditioning
- C-21 Building Moving/Demolition
- C-22 Asbestos Abatement
- C-23 Ornamental Metal
- C-26 Lathing (No longer being issued)
- C-27 Landscaping
- C-28 Lock and Security Equipment
- C-29 Masonry
- C-31 Construction Zone Traffic Control
- C-32 Parking and Highway Improvement
- C-33 Painting and Decorating
- C-34 Pipeline
- C-35 Lathing and Plastering
- C-36 Plumbing
- C-38 Refrigeration
- C-39 Roofing
- C-42 Sanitation System
- C-43 Sheet Metal
- C-45 Electrical Sign
- C-46 Solar
- C-47 Manufactured Housing

ATTACHMENT A (Continued)

**CALIFORNIA STATE LICENSING BOARD (CSLB)
DESCRIPTION OF CONTRACTOR CLASSIFICATIONS
(as of, January 2016)**

- C-50 Reinforcing Steel
- C-51 Structural Steel
- C-53 Swimming Pool
- C-54 Ceramic and Mosaic Tile
- C-55 Water Conditioning
- C-57 Water Well Drilling
- C-60 Welding
- C-61 Limited Specialty **
 - ASB Asbestos Certification
 - HAZ Hazardous Substance Removal Certification
 - HIC Home Improvement Certification (No longer in use)

** California Code of Regulations Division 8, Title 16, Article 3. Classification

C-61 Limited Specialty:

(a) Limited specialty is a specialty contractor classification limited to a field and scope of operations of specialty contracting for which an applicant is qualified other than any of the specialty contractor classifications listed and defined in this article.

(b) An applicant classified and licensed in the classification Limited Specialty shall confine activities as a contractor to that field or fields and scope of operations set forth in the application and accepted by the Registrar or to that permitted by Section 831.

(c) Upon issuance of a C-061 license, the Registrar shall endorse upon the face of the original license certificate the filed and scope of operations in which the licensee has demonstrated qualifications.

(d) A specialty contractor, other than a C-61 contractor, may perform work within the filed and scope of the operations of Classification C-61, provided the work is consistent with established usage and procedure in the construction industry and is related to the specialty contractor's classification.

ATTACHMENT A (Continued)

***CALIFORNIA STATE LICENSING BOARD (CSLB)
DESCRIPTION OF CONTRACTOR CLASSIFICATIONS
(as of January, 2016)***

The CSLB has listed the C-61 classification into “D” categories for administrative tracking;

- D03 Awnings
- D04 Central Vacuum Systems
- D06 Concrete related Services
- D09 Drilling, Blasting and Oil Field Work
- D10 Elevated Floors
- D12 Synthetic Products
- D16 Hardware, Locks and Safes
- D21 Machinery and Pumps
- D24 Metal Products
- D28 Doors, Gates and Activating Devices
- D29 Paperhanging
- D30 Pile Driving and pressure Foundation Jacking
- D31 Pole Installation and Maintenance
- D34 Prefabricated Equipment
- D35 Pool and Spa Maintenance
- D38 Sand and Water Blasting
- D39 Scaffolding
- D40 Service Station Equipment and Maintenance
- D41 Siding and Decking
- D42 Sign Installation
- D49 Tree Service
- D50 Suspended Ceilings
- D52 Window Coverings
- D53 Wood Tanks
- D56 Trenching Only
- D59 Hydro-seed Spraying
- D62 Air and Water Balancing
- D63 Construction Clean-up
- D64 Non-specialized
- D65 Weatherization and Energy Conservation