

Advanced Placement (AP) Fee Reduction or Payment Plan Options 2020-2021

Pasadena High School, PUSD, and The College Board endeavor to make Advanced Placement exams and coursework available to as many students as possible. In order to do that, PUSD and The College Board work together to reduce the costs of AP exams to students who qualify. Each exam fee is reduced from \$95 to \$15 per exam. Please see the information below if you are interested in applying for a Fee Reduction, or if you are interested in making payments toward your exam fees.

FEE REDUCTION

Students are eligible for the AP Exam fee reduction on all AP Exams that they take in a given year if:

- their family's annual income falls within the Income Eligibility Guidelines set by the United States Department of Agriculture (USDA) Food and Nutrition Service - (Please see chart below,) or*
- they live in households participating in the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), or Medical benefits, or*
- homeless, migrant, runaway, or in foster care, or*
- the student is enrolled in a federal, state, or local program that aids students from low-income families (e.g., Federal TRIO programs such as Upward Bound), or*
- the student's family receives public assistance, or*
- the student lives in federally subsidized public housing or a foster home or is homeless, or*
- the student is a ward of the state or an orphan.*

If your child was previously approved for the Free or Reduced Lunch Program, you may already be eligible for the reduction in fee. Please contact Mrs. Brambila at brambila.maricela@pusd.us to confirm your status.

USDA Food and Nutrition Service Income Eligibility Guidelines for 2020-21

| Size of Family Unit | Annual Family Income* |
|---|-----------------------|
| 1 | \$23,606 |
| 2 | \$31,894 |
| 3 | \$40,182 |
| 4 | \$48,470 |
| 5 | \$56,758 |
| 6 | \$65,046 |
| 7 | \$73,334 |
| 8 | \$81,622 |
| For each additional family member, add: | \$8,288 |
| <small>* The figures shown under annual family income represent amounts equal to 185% of the 2020 federal income poverty guidelines established by the U.S. Department of Health and Human Services. These Income Eligibility Guidelines are effective from July 1, 2020 through June 30, 2021.</small> | |

If you qualify for the fee reduction using the **INCOME** criteria, please follow the steps listed here by **December 30th**:

https://drive.google.com/file/d/1zUNlwOllcQEniDoyApIPgi_IVMhHWa5H/view?usp=sharing

If you qualify by any - other than income - criteria listed above, *please submit your Request for AP Fee Reduction* by doing **ONE** of the following by April 2, 2020:

- Complete this [AP Fee Reduction Form](#). (You will be asked to upload documentation of qualification.)

OR

- Mail the Request Form below and documentation to:

Pasadena High School
Attn: AP Coordinator
2925 Sierra Madre Blvd.
Pasadena, CA 91107

The last day to pay the \$15 fee for your exam is November 6, 2020. (This can also be used as a down payment if you do not meet the criteria for the Fee Reduction.)

PAYMENT PLAN

If you do not meet the Fee Reduction criteria, but would like more time to pay, please do the following:

1. Make a deposit of \$15 per exam by November 6th.
2. Pay the balance of exam fees by April 16, 2020. (You choose to make payments along the way or pay the balance all at once by this date.)

Information about how to pay and register for exams can be found on our website under Academics -- Advanced Placement -- [Registration Information](#). Access our webpage directly [here](#).

If you have any questions or concerns, please contact Mrs. Brambila, Assistant Principal, at brambila.maricela@pusd.us. You may also reach me at (626) 396-5880 and leave a message with our staff.

Advanced Placement (AP) Exam Fee Student Eligibility Documentation

Student Information

Last Name _____ First Name _____ MI _____

Grade _____ ID# _____

Family Verification of Need

I certify that my student qualifies for the AP Exam fee reductions due to the following criteria (select one):

- My family's annual income falls within the Income Eligibility Guidelines set by the United States Department of Agriculture (USDA) Food and Nutrition Service - (Please see chart below.) **or**
- I live in households participating in the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), or Medical benefits, **or**
- I am homeless, migrant, runaway, or in foster care, **or**
- I am enrolled in a federal, state, or local program that aids students from low-income families (e.g., Federal TRIO programs such as Upward Bound), **or**
- My family receives public assistance, **or**
- I live in federally subsidized public housing or a foster home or is homeless, **or**
- I am a ward of the state or an orphan.

You must include confirmation/verification of the above for your fee waiver to be approved.

Please sign, date, and return this form with your documentation to:

Pasadena High School
Attn: AP Coordinator
2925 Sierra Madre Blvd.
Pasadena, CA 91107

Your form must be received NOT LATER than April 2, 2020. We encourage you to return this form as soon as possible, in case we require further information.

Student Signature

Date

Parent/Guardian Signature

Date