



PASADENA UNIFIED SCHOOL DISTRICT
PASADENA, CALIFORNIA
Human Resources

MEMORANDUM

TO: Leadership Personnel &
Classified Personnel

DATE: May 20, 2020

FROM: Steven Miller, Ed. D.
Chief Human Resources Officer

SUBJECT: 2020-2021 Classified Work Calendar - CSEA

CLASSIFIED BARGAINING UNIT

Mths	No. wk days	Start Date	End Date
09	194	Monday, August 17, 2020	Thursday, June 3, 2021
10	207	Wednesday, August 5, 2020	Friday, June 11, 2021
10.5	219	Monday, August 3, 2020	Friday, June 25, 2021
11*	224	Monday, August 3, 2020	Wednesday, June 30, 2021
12	246	Wednesday, July 1, 2020	Wednesday, June 30, 2021

The District is requesting that all 9-month employees attend the District Welcome Back Event and Professional Development Trainings on Wednesday, August 12, 2020. Employees will be expected to attend the morning Welcome Back Event and the afternoon trainings for a total of 6 hours. The employees attending will be paid for the hours reported on their timesheet, which will be submitted to the Payroll Department by their timekeeper and/or supervisor. This information is subject to change pursuant to the Governor's Executive Orders. Updates will be sent out as they become available.

***Section 10.16**

Bargaining unit members with eleven (11) month assignments shall accrue vacation days and sick leave credit for a full month during July and August, regardless of the number of days worked in each month, provided they are in regular working status. During July and August, they shall have a non-working period of twenty-two (22) days, regardless of the number of work days available in the work calendars for each instance. During July and August, the administrator or supervisor may designate temporary reassignment to a central office, summer school site, or other District facility or to work under the temporary supervision of another District administrator or supervisor