

EMPLOYEE NAME: _____

12 Months - Classified Chiefs: 246 Work Days: {246 (including 25 vacation days)+15 Legal Holidays=261 Paid Days}
2020-2021 School Calendar

Mo.	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Work Days	Holidays	Vacation	Total Paid Days
Jul			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	22	1	0	23
Aug	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					20	1	0	21
Sep		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			21	1	0	22
Oct			1	2		5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	22	0	0	22
Nov	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					18	3	0	21
Dec		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	20	3	0	23	
Jan					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	19	2	0	21
Feb	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26						18	2	0	20
Mar	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		22	1	0	23	
Apr			1	2		5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	22	0	0	22
May	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					20	1	0	21
Jun		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			22	0	0	22

HOLIDAY *	Dates	
	Observed	Days
Independence Day	July 3	Friday
Admission Day	August 7	Friday
Labor Day	Sept 7	Monday
Veterans Day	Nov 11	Wednesday
Thanksgiving	Nov.26 & 27	Thurs. & Fri
Christmas	Dec.24 & 25	Thurs. & Fri
New Year's	Dec 31 & Jan 1	Thurs. & Fri
Martin L. King	Jan. 18	Monday
Lincoln's Day	Feb. 12	Friday
President's Day	Feb. 15	Monday
Cesar Chavez Day	March 31	Wednesday
Memorial Day	May 31	Monday

W	: First day or last day for students	
	: Vacation days based on contract	25
	: Work Days (include 25 vacation days)	246
	: Legal Holidays	15
	Total Paid Days:	261

Total Work Days:	246	15	0	261
Vacation per contract			25	

Need to Plot: Work Days: 246

Among the 246 work days, there are 25 vacation days that need to be plotted on the Chief's personal discretion and Superintendent's pre-approval.

Supervisor's Signature: _____ Date: _____

EMPLOYEE NAME: _____

12 Months - Classified Directors: 246 Work Days: {246 (including 24 vacation days)+15 Legal Holidays=261 Paid Days}

2020-2021 School Calendar

Mo.	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Work Days	Holidays	Vacation	Total Paid Days
Jul			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	22	1	0	23
Aug	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					20	1	0	21
Sep		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			21	1	0	22
Oct			1	2		5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	22	0	0	22
Nov	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					18	3	0	21
Dec		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	20	3	0	23	
Jan					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	19	2	0	21
Feb	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26						18	2	0	20
Mar	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		22	1	0	23	
Apr			1	2		5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	22	0	0	22
May	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					20	1	0	21
Jun		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			22	0	0	22

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President's Day	Feb. 15	Monday
Cesar Chavez Day	March 31	Wednesday
Memorial Day	May 31	Monday

W	: First day or last day for students	
	: Vacation days based on contract	24
	: Work Days (include 24 vacation days)	246
	: Legal Holidays	15
Total Paid Days:		261

Total Work Days:	246	15	0	261
Vacation per contract			24	

Need to Plot: Work Days: 246

Among the 246 work days, there are **24** vacation days that need to be plotted on the Director's personal discretion and his/her Supervisor's pre-approval

Supervisor's Signature: _____ Date: _____