

PASADENA UNIFIED SCHOOL DISTRICT
2021-2022 DEPARTMENT PLAN

Department Name: College and Careers, a sub-department of curriculum and instruction

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Department Purpose

What does the department do?

Our department supports College & Career Readiness programs and people.

Department Services

What is a general list of services that your department provides?

We oversee the following: 8 Linked Learning Academies, CTE Pathway teachers, dual enrollment, senior defense, academic counseling services, college & career related platforms (CCGI, Thrively, IMAGO), community service, industry advisory boards, credit recovery

Total Department Budget

What is your department's total budget?

The total department budget is 1551990.

Note:

Grant funds include:

CTEIG	\$ 792,955	end spending December 31, 2022
K-12 Round 1,	\$ 33,623	end spending December 30, 2021
K-12 Round 2,	\$ 474,723	end spending December 30, 2022
K-12 Round 3,	\$ 538,399	end spending December 30, 2023
Perkins,	\$ 167,010	end spending June 30, 2022

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Prior Year Reflection

This section of the department plan reviews the intent of prior department plans and the successes/challenges encountered while implementing the planned actions. This portion of the plan summarizes key learnings that inform the planning for the current year.

Prior Year Intended Outcomes

What did your department plan set out to achieve during the prior year?

This goal addresses the systems in place to ensure students meet the standards set in the PUSD Graduate Profile. We will specifically focus on when and how we assess these skills, including: grad profile usage in elementary and middle school, alternative assessments at these levels to benchmark gained GP skills, usage of SD rubrics in high school, and successful completion of the senior defense.

This goal will look at the College & Career Readiness Indicators. We will target the successful completion of CTE course sequences & dual enrollment credits.

Prior Year Achievement

Did the department achieve what it had outlined? How do you know?

Our department has some success with the Graduate Profile goal, we were able to successfully move forward with planning ways to make the Graduate Profile more accessible to elementary teachers and students by creating a draft Elementary Student Profile. We also had preliminary discussions around the systems in place for Middle School defenses/alternative assessments

We remained on track with CTE completion data (CALPADS report to be input here). It was challenging for our high school students completing dual enrollment

Prior Year Successes, Challenges, and Learnings

What successes, challenges, and learnings should be highlighted from the prior year?

Re-writing the graduate profile in elementary-friendly language was a success of our department during the 2020-2021 school year. We collaborated with elementary school experts: principals, teachers, and

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coaches. Two out of six middle schools successfully completed the 8th grade defense. The pandemic posed a challenge with implementing systems to ensure usage of SD rubrics. Senior Defense presentations were opt-in this year and few students opted to complete.

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Current Year Priorities

This section of the department plan provides a summary of the identified needs that are prioritized for informing the department plan's actions for the current year.

Data and Information Used for Plan Development

What data did you consider when developing this plan?

1. We have considered Linked Learning Certification data (work based learning, pathway completion, early college credit completion, HS graduation rates, college qualification, integrated program of study, students supports)
2. Senior Defense Completion and survey
3. Graduate Profile benchmarks

Stakeholder Engagement/Input

What stakeholder engagement or information was used to inform this plan?

Stakeholders included: Industry advisory boards, Senior Defense site coordinators, teachers, K-12 Administrators This engagement was encouraged during various Academy Advisory Boards, Site Coordinator Meetings, and Graduate Portfolio meetings throughout the 2020-2021 School Year

Key Data Findings/Information for This Plan

Based on data analysis and stakeholder information, what key data findings are considered in the development of this plan?

Key data findings to consider:

1. HS graduation & GPA in Academy vs. Non-Academy students
2. Student SD completion rates
3. Number of elementary schools that encourage portfolio development for thier students, the number of middle schools that require a defense of learning that aligns to the graduate profile "buckets"

Current Plan Priorities

Based on the key data findings, what needs emerged from your Department's root cause analysis, and which of these needs are given priority for this planning cycle?

Root Cause Analysys:

1. Needed Systems change, need for clean tagging of Academy students (need U4 codes to return), need for time for teachers to do this work - lack of subs in order to give them time to plan and upload data.

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2. Needed systems change, students did not have the same in person learning experience during COVID, therefore did not have the necessary artifacts to complete their SD

3. Needed systems change & training, we need to establish a better profile and plan for elementary usage of the Graduate Profile, training is needed for new and continuing teachers & admin around the expectations for the graduate profile and established benchmarks

1. Cleaning up academy tags to provide needed data for Linked Learning reports

2. Communication and training for senior defense expectations, update Senior Defense Playbooks for each site

3. Set meeting dates and times for elementary and middle school professional development around GP

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Current Year Planned Actions and Metrics

This section of the department plan provides a summary of the planned actions that address the identified priorities based on data analysis and stakeholder input. Metrics associated with monitoring and/or evaluating the effectiveness of the planned actions are summarized in this section.

What action could you take to address the identified needs of your department?

What would you be able to monitor throughout the year (quarterly or more than twice per year) to know that your actions are creating a change?

Theory Of Action

If we...	Hold quarterly site-specific meetings to plan Grad Profile-specific PD (A-Monday) and discuss needs for new and returning teachers
then...	we will have a clear articulated plan for our students to meet the graduate profile standards K-12
which will...	align classroom teaching and graduate profile skills
If we...	Set regular meetings with elementary and middle school teams to discuss necessary steps for benchmark development
then...	there will be clear communication and targeted teaching of the graduate profile skills in the classrooms
which will...	better prepare our students for high school, college, and beyond
If we...	Work with IT to re-introduce U4 as a means for tagging academy students and ensure that counselors can appropriately tag students
then...	we will be able to report accurate data to Linked Learning for certification purposes
which will...	ensure proper reporting of data

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Priority 1: align classroom teaching and graduate profile skills

[Action 1]

Hold quarterly site-specific meetings to plan Grad Profile-specific PD (A-Monday) and discuss needs for new and returning teachers

Metrics

- a. Agenda item on the quarterly site-specific meetings to review progress of ongoing PD

Priority 2: better prepare our students for high school, college, and beyond

[Action 1]

Set regular meetings with elementary and middle school teams to discuss necessary steps for benchmark development

Metrics

- a. We will monitor the steps and practice of benchmark development of elementary school sites, and monitor the progress of middle school training and work distribution for defenses

Priority 3: ensure proper reporting of data

[Action 1]

Work with IT to re-introduce U4 as a means for tagging academy students and ensure that counselors can appropriately tag students

Metrics

- a. We will be able to run Aeries queries to gather data for reporting purposes and check in quarterly on Linked Learning certification and data uploads to note progress toward certification