

PUSD
District Advisory Council
2020-2021

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DAC Officers
Jennifer Higginbotham
Chairperson

Kirsten Jackson
Vice Chairperson

Vacant
Secretary

Vacant
Assistant Secretary

Bernadette Cole
Parliamentarian

Bylaws Committee
Vacant

Nominating Committee
Vacant
Julie Flad

District Advisory Council Meeting Agenda

Monday, November 2, 2020, 5:30 p.m.
To be held virtually

To join the Webex

meeting: <https://pusd.webex.com/pusd/j.php?MTID=m7a496cfae46525ce4d6a42a59dead3cb>

Meeting Number: 133 854 3276

Password: M5QtpZM6C9

Join by phone: 1-415-655-0001 US Toll

1. Call to order / Introductions 5 min.
2. Reading and Approval of Minutes 5 min.
3. School Site Council Member Feedback and Discussion 30 min.
 - Review follow-up questions and comments from the recent SSC training sessions
 - Share successes and challenges at your school
 - Discuss changes and modifications you're making to your school's SPSA given distance learning and the transition back to in-person instruction

Group discussion facilitated by Bryant Mathews, Field Elementary SSC Chair
4. Board update 10 min.
Kim Kenne, PUSD School Board Member
5. Nominating Committee – ACTION ITEM 10 min.
Presentation and vote on nominating slate of DAC officers
6. Chairperson's Report 5 min.
7. Member Comment/Public Comment 5 min.

PUSD
Concilio Asesor del Distrito
2020-2021

David Rennie,
Facilitador de datos
Tel: (626) 396-3600 x 88429

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Comunitario
Tel: (626) 396-3600 x 88195

Funcionarios de DAC
Jennifer Higginbotham
Presidenta

Kirsten Jackson
Vicepresidenta

Vacante
Secretaria

Vacante
Asistente de la Secretaria

Bernadette Cole
Parlamentaria

Comité de Reglamiento
Vacante

Comité de Nominaciones
Vacante
Julie Flad

Concilio Asesor del Distrito

Orden del día

Lunes, 2 de noviembre de 2020, 5:30 p.m.

Que se llevará a cabo virtualmente

Para ingresar a la reunión de

Webex: <https://pusd.webex.com/pusd/j.php?MTID=m7a496cfae46525ce4d6a42a59dead3cb>

Número de la reunión: 133 854 3276

Contraseña: M5QtpZM6C9

Unirse por teléfono: 1-415-655-0001 US Toll

1. Lista de asistencia / Presentaciones 5 min.
2. Lectura y aprobación del acta 5 min.
3. Opinión y discusión de los miembros del Concilio Escolar 30 min.
 - Revisión de las preguntas y comentarios sobre las sesiones de entrenamiento recientes sobre el Concilio Escolar
 - Compartir los éxitos y desafíos en las respectivas escuelas
 - Discusión sobre los cambios y modificaciones que se realizan en su escuela del Plan individualizado de éxito académico (SPSA por sus siglas en inglés) durante la enseñanza a distancia y la transición a instrucción en persona

Discusión Grupal moderada por Bryant Mathews, Miembro del Concilio Escolar de la Escuela Primaria Field
4. Actualización de la reunión de la Mesa Directiva 10 min.
Kim Kenne, Miembro de la Mesa Directiva del PUSD
5. Comité de nominaciones – ELEMENTO DE ACCION 10 min.
Presentación y votación de la papeleta de oficiales del DAC
6. Reporte de la presidenta 5 min.
7. Comentarios de los miembros/publico 5 min.

District Advisory Council

October 5, 2020 Meeting Minutes

In Attendance:

Parents & Community Members: Fatima/Maria Montoya, Bill Crim, Bernadette Cole, Jennifer Higginbotham, Bryant Mathews, Janet Morris, Kirsten Jackson, Marc Karish, Xochitl Martinez, Natasha Mahone, N. Bailey, Julie Flad, Rebecca P. (@ Hamilton), Rita Esposito, Barbara Larson

District Staff & Board: Angela Baxter, David Rennie, Elizabeth Blanco, Leslie Barnes, Suzanne Berberian, Steve Miller, Felita Kealing, Kim Kenne, Panagiota Regopoulos

1. Call to Order: 5:36 pm by Chair Jennifer Higginbotham
2. Approval of Agenda: Chair Higginbotham requested the item related to reading and approval be tabled. The agenda was approved as amended.
3. Reading and approval of minutes: Tabled.
4. Budget update presented by Leslie Barnes, PUSD Chief Business Officer

Highlights:

- **New pandemic-related funding:** PUSD has received additional funding from the state and federal government to cover costs related to the pandemic. Funds have been spent on online learning curriculum, masks, signage, PPE, hand sanitizer, hot spots, laptops for teachers (not for admins) and tutoring software.
 - **Carry-over funds:** Unspent funds from the prior school year should be back in the site budgets soon. Sites should spend all Title 1 and S&C money each fiscal year and do their best to have any unspent money.
 - **Questions:** A request was made for Site Councils to receive more frequent budget updates. David Rennie will check into whether funds will be reallocated this fall based on norm day enrollment.
5. Board update presented by Kim Kenne, PUSD Board Member

Highlights:

- **Preliminary enrollment:** The district is down about 600 students, which is about what was budgeted. We are staffed for slightly more students than are currently enrolled. Steve Miller, PUSD Chief Human Resources Officer, said they have balanced staff where needed based on enrollment.
- **Measure O:** This bond is on the November ballot and would raise \$500 million for technology and school modernization.
- **Reopening for in-person instruction:** The Board is discussing this item at their October 8 meeting. Currently, the district is offering full-day expanded learning through LEARNS. They are considering more in-person options for high-need students. Staff is exploring the option of a synchronous model that have some students on campus and others remote, but still taking the same class at the same time with the same teacher.

- **SSC composition:** Reminder to make sure your site council contains representation from staff, parents, students and the community in the required balance.
- **Process for allocating Measure O funds:** Kim expects sites that didn't receive Measure TT funding will have priority for Measure O funds.

6. School Site Council Overview presented by David Rennie

Highlights:

- **Role:** The role of the SSC is to manage funds and be advocates for the school.
- **Training sessions:** David will be leading 3 training sessions in October. All Site Council members are encouraged to attending training annually.
- **Composition:** Sites need to review their bylaws to ensure they are in compliance with Ed Code.

7. Chairperson's report from Jennifer Higginbotham

Nominating Committee: Julie Flad, Bernadette Cole, Bryant Mathews and Kim Kenne volunteered to serve on the Nominating Committee and will present a slate at the November meeting.

Chair Jennifer Higginbotham adjourned the meeting at 7:13 pm.

Minutes taken by Jennifer Higginbotham.

District Advisory Council

March 2, 2020 Meeting Minutes

In Attendance: [List is incomplete]

Parents and Community Members: Julie Flad, Bernadette Cole, Jennifer Higginbotham, Bryant Mathews, Kirsten Jackson, Natasha Mahone, Rene Gonzalez

District Staff & Board: Kim Kenne, Eric Sahakian, Suzanne Berberian

1. Call to order: 6:15pm by Chair Jennifer Higginbotham
2. Approval of Agenda: The agenda was reviewed. A motion was made to approve the agenda by Bernadette Cole, Bryant Matthews seconded. The agenda was approved unanimously.
3. Reading and Approval of Minutes: the minutes were read. A motion was made by Julie Flad and Kirsten Jackson seconded. The minutes were approved unanimously.
4. Updates to emergency preparedness and how grant funding will be providing specific supports and equipment – Eric Sahakian

Highlights:

- Five grants were applied for and received last summer (totaling approximately \$1 million) that will be used in the 2020-2021 school year: three are highlighted below by Mr. Sahakian
- STOP Grant #1: Three year implementation: \$250,000 for three years. The goal is to reduce violent crimes through the creation of school site crisis response teams.
Objectives:
 1. To ensure individuals determined to be a potential threat to themselves or others receive a school threat assessment and are referred for services
 2. To enhance intervention teams that identify school violence and mitigate those risks
 3. To conduct school security surveys to identify safety risks and implement recommendations to mitigate those risks

We will be hiring a nationally recognized firm (School Programs Systems Group- SPSG) to conduct risk and vulnerability assessments for every school site (which will take place in April and May of this school year) and give recommendations.

- STOP grant #2 from the Department of Justice: 2 years for \$200,000. Social emotional curriculum (we currently use Second Step) but we need to enhance what we are seeing and reading regarding suicide and vulnerability, they will hire social workers to teach the following curriculums under the umbrella of Sandy Hook Promise: *Start with Hello, Signs of Suicide, Say Something.*
- Youth Mental Health First Aid: How to identify signs of mental health challenges or depression.

- COPS (Community Oriented Policing Services): Another Department of Justice Grant, 2 years, \$500,000. This concerns technology and equipment needed to respond to emergencies on campus.

An Emergency Preparedness power point was also reviewed.

5. Local Control Accountability Plan (LCAP) template & LCAP budget template updates; Review supplemental and concentration (S&C) fund allocations – Kim Kenne

Highlights:

- PUSD District and School Identification from 2019 Dashboard: We discussed the subgroups that have been identified as areas of concern for the district, as well as areas of concerns for specific schools within PUSD.
 - Impact of changes to the LCAP Template due to changes in ed code – it will be shorter, there will only be 3 goals, it is more user friendly, etc.
 - There will be a site-needs assessment presented to the site council for their review to use to write the school plan.
 - We reviewed the supplemental and concentration money spreadsheet for this school year
 - We are hoping to get budget info for 2020-2021 soon which will assist with writing the School Plans.
6. Chairperson's Report
 - We should be approving the school safety plan as soon as possible (due February 28). We should be discussing nominations for new parent members for next year, and when we will be having the elections for new SSC members. We should start working on SPSAs as well.

7. Member Comment/Public Comment

Natasha Mahone said that the foster youth money needs to be spent on foster youth, this coming from a conference on the state of black youth. She also asked about the coronavirus, would School Site Councils be able to meet virtually if our bylaws support that, is there anything that prevents us from doing this? Since meetings are public, is this something that can be done? We discussed the Green Act and allowing for public participation.

Rene Gonzalez had a question in regards to the Title I Parent Involvement. He read the bylaws that there is supposed to have adequate representation of ALL PEOPLE. He said that diversity needs to be implemented in this council.

Chair Jennifer Higginbotham adjourned the meeting at 8:35pm.

Minutes taken by Kirsten Jackson.