

PUSD  
District Advisory Council  
2019-2020

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DAC Officers  
Jennifer Higginbotham  
*Chairperson*

Kirsten Jackson  
*Vice Chairperson*

Ken Lin  
*Secretary*

Vacant  
*Assistant Secretary*

Bernadette Cole  
*Parliamentarian*

Bylaws Committee  
Vacant

Nominating Committee  
Vacant  
Julie Flad

## District Advisory Council Meeting Agenda

Monday, November 4, 2019, 6:00 p.m.  
Education Center, Room 229

### Childcare in Room 121

1. Call to order / Introductions 5 min.
2. Approval of Agenda 5 min.
3. Reading and Approval of Minutes 5 min.
4. Open Enrollment, Staffing following School Consolidations,  
And Plans for Relocating Adult Education and Alternative  
Education Programs – 60 min.  
Dr. Steven Miller, Chief Human Resources Officer
5. Board Update – 10 min.  
Kim Kenne, PUSD School Board Member
6. Nominating 5 min.
7. Chairperson's Report 5 min.
8. Member Comment/Public Comment 10 min.

District Advisory Council  
October 7, 2019 Meeting Minutes

**Schools in Attendance:** Altadena (Victoria Camargo, Panagiota Regopoulos), Blair (Bernadette Cole, Jennifer Higginbotham), Fields (Judy Liang), Jackson (Keyton Zlab), Hamilton (Kirsten Jackson), Madison (Florence Annang), McKinley (Sean Murray), Muir (Lawton Gray)

**Also in Attendance:** Leslie Barnes, PUSD Chief Business Officer; Kim Kenne, Board member; Xilian Stammer, Director, Special Projects, State & Federal Programs; Suzanne Berberian, PUSD Community Liaison Specialist; Judy McKinley, community member; Barbara Larson, community member; PUSD Interpreter and Childcare provider; Allison Steppes, UTP President; Michelle Richardson Bailey, Board member.

1. **Call to Order:** 6:11 pm by Chair Jennifer Higginbotham.
2. **Approval of Agenda:** Motion to approve meeting agenda from Ken Lin, seconded by Kirsten Jackson. Motion passed.
3. **Reading and Approval of Minutes:** A motion to approve the minutes from the May 6, 2019 meeting by Ken Lin with the correction that Kim Kenne was present by Ken Lin and seconded by Kirsten Jackson. Motion passed.
4. **Budget Update by Dr. Leslie Barnes (6:15 - 7:30)**

**Highlights:**

- Cost of Living Increase - 3.3% or \$4 million
- Pension Relief - 1% decrease for STRS and PERS
- Special Education - only a \$42 per ADA increase for \$715K

**Deficit Spending of \$6.2 million**

- Increased cost mostly for salary and benefits
  - Pension: .08% for STRS and 1.7% for PERS
  - 2% bonus and 3% increase in salary
  - Major maintenance required by law
  - Special ed

**Measure J**

- Required by law
- Education programs not required but attract enrollment such as dual language, STEM/other programs
- Other programs
- \$5 million used for fiscal stability (\$4.24) and others (3 coordinator, Arts & Music, Rose Parade band)

Prior year FSP:

- Both warehouse and increase in rental income from charter schools will not happen until next year
- Some new positions

Assumptions:

- Assumed decrease of 300 per year in enrollment
- Potential increase from past school closure is \$500,000

Areas of Concern:

- Worker's Comp - hiring of risk manager
- Special Ed
- School closure
- Salary & benefits

After the books were closed, we found

- Final balance is \$5.1M higher from \$28.6 to \$23.5

**5. Board update by Kim Kenne (7:30 - 8)**

- a. First official communication from school district regarding the closure came in August, Kenne's POV should have been in May
- b. This Thursday's agenda: 1) secondary school closure discussion, 2) school consolidation next steps (also discuss boundary decision making, how open enrollment works, etc.)
- c. Harder for charter to get off the ground (district can evaluate duplication of program, how it affects our finance, they also have similar enrollment issue)
- d. There are enough spaces at school sites to absorb students

Board meeting upcoming Thursday - available via streaming. No decision expected to be made.

Town hall October 17<sup>th</sup>, decision on October 24<sup>th</sup>.

**Chairman's report:**

1. Need for secretary
2. PHS/Muir Turkey Tussle giving challenge
3. UTP meeting 17th 6 PM Rose Room, Lake Avenue church

Ken Lin self-nominates to be Secretary of DAC

Victoria Camargo Motion, Allison Steppes Second

Motion to adjourn by Bernadette Cole, Michelle Bailey Second

Meeting adjourned by Chair Jennifer Higginbotham at 8:07 PM