

PUSD  
District Advisory Council  
2019-2020

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DAC Officers  
Jennifer Higginbotham  
*Chairperson*

Kirsten Jackson  
*Vice Chairperson*

Vacant  
*Secretary*

Vacant  
*Assistant Secretary*

Bernadette Cole  
*Parliamentarian*

Bylaws Committee  
Vacant

Nominating Committee  
Vacant  
Julie Flad

## District Advisory Council Meeting Agenda

Monday, October 7, 2019, 6:00 p.m.  
Education Center, Room 229

Childcare in Room 121

1. Call to order / Introductions 5 min.
2. Approval of Agenda 5 min.
3. Reading and Approval of Minutes 5 min.
4. District Budget Update – 60 min.  
Dr. Leslie Barnes, Chief Business Officer
5. Board Update – 10 min.  
Kim Kenne, PUSD School Board Member
6. Nominating 5 min.
7. Chairperson's Report 5 min.
8. Member Comment/Public Comment 10 min.

District Advisory Council

09/09/19 Meeting Minutes

**Schools in Attendance:** Altadena (Victoria Camargo), Blair (Kitty Cahalan, Bernadette Cole, Jennifer Higginbotham), Field (Bryant Mathews), Hamilton (Kirsten Jackson), Jackson (Bill Creim), Madison (Florence), McKinley (Sean Murray), Roosevelt (Principal Merle Bugarin), Sierra Madre Elementary/Middle School (Julie Flad).

**Also in Attendance:** David Verdugo, PUSD Interim Superintendent; Elizabeth Blanco, PUSD Chief Academic Officer; Helen Hill, PUSD Director, Curriculum, Instruction & Professional Development; Jodi Marchesso, PUSD STEM Specialist; Nadirah Nayo, PUSD Math Specialist; Xillian Stammer, Director, Special Projects, State & Federal Programs; Suzanne Berberian, PUSD Community Liaison Specialist; Judy McKinley, community member; Ruthann Aull, community member; PUSD Interpreter.

1. **Call to Order:** 6:11 pm by Chair Jennifer Higginbotham.
2. **Approval of Agenda:** Motion to approve meeting agenda from Ken Lin, seconded by Bill Creim. Motion passed.
3. **Reading and Approval of Minutes:** A motion to approve the minutes from the May 6, 2019 meeting with the correction that Bryant Mathews is from Field Elementary was made by Kitty Cahalan and seconded by Ken Lin. The motion passed.
4. **School Year Kick-Off:** David Verdugo, Interim Superintendent

Dr. Verdugo delivered a welcome message. His focus during his time serving as interim superintendent has been the big picture, as well as serving as a mentor and coach to staff. He said a big issue facing the district is school consolidation and hoped staff will have findings soon that will be presented at the September 19 Board meeting. He believes communication has been lacking. While urgency is important, he believe closures should be anchored by a process and be rational.

When asked about SPED staff leaving McKinley, Dr. Verdugo said the challenges facing SPED are unique and affect other districts, too. Compliance reviews, which Dr. Verdugo said are new, help the district do a better job.

When asked if school closures create an opportunity for charter schools, Dr. Verdugo said they do and that's why PUSD needs to find alternate uses for properties.

5. **Presentation on PUSD's Instructional Framework:** Helen Hill, PUSD Director, Curriculum, Instruction & Professional Development; Jodi Marchesso, PUSD STEM Specialist; Nadirah Nayo, PUSD Math Specialist

Helen Hill introduced the district's instructional framework. It was prepared for PUSD employees to create consistent environments at all sites for all students. The framework document was presented to principals and instructional leaders at the beginning of the school year.

Instructional core: interaction between students, teachers and content.

Ultimate goal: create self-directed learners.

Helen and her team led us through a group activity on core practices. She explained that implementation strategies will be different at each school, but the core tenets remain the same.

6. Board Update: Kim Kenne

- The State is about to approve a new LCAP template which should be more understandable, shorter and more informative.
- Targeted Title I schools must follow a different way of spending those funds, especially at the high school level.
- Installation of solar panels is beginning in November. More than 70 trees will be removed for this project.
- The district experienced a bigger drop in enrollment at elementary than expected (about 300 students).
- The district is moving forward with an \$850 million facilities bond that will be on either the March 2020 or November 2020 ballot. Passage requires 55% approval.
- School consolidations will be discussed at the September 19 Board meeting, but no action will be taken that night. However, October 31 is the last day to take action that affects the 2020-21 school year. Ms. Kenne believes a majority of the Board and Executive Leadership Team (ELT) agrees both elementary and secondary should be considered. She believes the Master Planning & Boundaries subcommittee will present the Board with alternatives, but not make a specific recommendation.
- Pending charter school legislation looks like it will give districts more discretion to deny charter school applications.

7. **Nominating:** Kitty Cahalan moved and Ken Lin seconded a motion to name Kirsten Jackson as vice-chair. The motion carried. Open positions remain for secretary and assistant secretary. Anyone interested in serving in those positions should contact Julie Flad at [parents@drjulle.org](mailto:parents@drjulle.org).

8. **Chairperson's Report:** Chair Higginbotham asked for volunteers to serve on the LCAP Task Force to represent DAC. There were no volunteers.

9. **Member Comment/Public Comment:** None.

Next meeting is October 7, 2019.

Meeting adjourned at 8:03 pm by Chair Jennifer Higginbotham.

Respectfully submitted by Jennifer Higginbotham