



Pasadena Unified School District
 District English Learners Advisory Committee (DELAC)
Minutes
Monday, September 24, 2018

MEMBERS PRESENT: DELAC Officers, 3 additional parent guests, 26 district teachers/staff, Administrators 5 Total: **34**

Legal Requirement/Training Covered:

	Development/revision of the district <i>Master Plan for English Learners</i> taking under consideration the Single School Plan for Student Academic Achievement.
	Conducting of a district-wide needs assessment on a school by school basis, (SPSA)
√	Establish district program, goals, objectives for EL programs/services
	Development of plan to ensure compliance with applicable teacher and/or aide requirements
	Administration of annual language census (R-30 LC Report)
√	Review/comment on district reclassification procedures
√	Review/comment on written notification required to be sent to parents and guardians
	Nominations/Elections

WELCOME AND APPROVAL OF AGENDA

The meeting was called to order at **6:35 p.m.** **Raymundo Rosales, President** welcomed everyone and asked for a motion to change item #2 on the Agenda for the Families in Transition presentation. **Aydee Castro** made the first motion to approve the change on the Agenda **Bill Creim** seconded the motion with everyone in favor. **Karina Contreras** made the first motion to approve the Agenda; **Dr. Bugarin** seconded the motion with everyone in favor

APPROVAL OF MINUTES

The meeting of **May 14, 2018** was informative, therefore minutes were not taken.

FAMILIES IN TRANSITION

Socorro Rocha and Marta Jimenez, spoke about the closure of the five district family centers due to budget cuts. In a few days, our office will be relocating in the Madison Family Center. We will offer our services to all PUSD schools, giving support to homeless families and those families at risk of becoming homeless. We offer school supplies, clothing, food, etc. In the event that we are not able to serve a family in need, we refer them to the appropriate organizations. The purpose of our visit today is to invite families with children ages 0-11 to register to obtain a Christmas basket. Be aware that we are only two people working to cover 800 families. These flyers show the hours and dates – If you get our voice mail, we will answer your call as soon as possible. We also invite you to pick up a turkey and a bag of groceries the weekend before Thanksgiving – also, please make reservations with us to attend a luncheon sponsored by the city of Pasadena. **Question:** What programs were closed? **Answer:** Five Family Centers were closed where they offered services similar to ours. We have referred 280 students who live in hotels and don't have food during the weekend to the Salvation Army. We manage our services with confidentiality.

GOALS AND OBJECTIVES FOR EL PROGRAMS AND SERVICES OF ELs

Juan Ruelas, LADD Director, asked everyone present to introduce themselves. He spoke about his background and presented the goals and objectives for ELs in his department. He explained the process of the ELPAC which is administered to incoming new to the country and or students entering kindergarten whose parents have indicated on the home language survey that a language other than English is spoken. **Question:** Is there a parent training in this program? **Answer:** Yes, we offer an annual training for ELAC officers and parents who are interested. Handouts were distributed including the Title III Notification Letter that is sent to parents/guardians and the Reclassification Procedures and Criteria. What is DELAC was also presented. **Comment:** In our years of attending these meetings, we have never received the important information that you bring us. We are very grateful to you for the great job you are doing. Also, information was given about ELs with special needs and how they are taking a new exam with special accommodations and IEP. **Bill Creim**, Schools like Washington Middle offers six periods including elective classes which are necessary in order to apply to college. I spoke with the principal about the funds they have because it's a magnet school, therefore this year she will add a 7th period in which music and theater classes will be offered and next year, ELs will have the opportunity and option to take these electives. PEF will make donations towards robotics and also help students with their college application.

ELAC REPORT

McKinley had their ELAC meeting – parents received certificates of recognition – PHS has new teachers – Longfellow discussed parent concerns regarding teachers – Sierra Madre has a new coach – Roosevelt had a presentation on how parents can help their children with reading strategies and the importance of regular school attendance – Blair had a discussion about tutoring services – During the summer, Franklin has a reading program sponsored by PEF. Jackson has more children in the cafeteria and have held parent gatherings – For the first time, Cleveland has a GATE EL which is very interesting – Washington participated in a science fair. All the above mentioned schools presented the Rights & Responsibilities in their ELAC meetings.

DELAC REPORT

Parents were invited to attend the School Site Council Training.

OPEN FORUM

Parents were invited to attend an Educational Summit on October 20th.

ADJOURN

The meeting was adjourned at **8:40 p.m.** The next DELAC Meeting will be on **Monday, October 29, 2018 at 6:30 p.m. at Education Center Room 229**