

CASEMIS and Special Education Certifications Reference Guide Timeline for the 2018-19 School Year

CDE Special Education Website: <https://www.cde.ca.gov/sp/se/>

Certification	CASEMIS DINC	CASEMIS CERT	DRDP PRE-K	PERSONNEL DATA	ANNUAL SERVICE
PUSD Internal Deadline	<ul style="list-style-type: none"> November 1, 2018 May 1, 2019 	<ul style="list-style-type: none"> December 1, 2018 May 15, 2019 	<ul style="list-style-type: none"> December 15, 2018 May 1, 2019 	<ul style="list-style-type: none"> March 1, 2019 	<ul style="list-style-type: none"> March 1, 2019
Which Depts review/verify data	Special Education Department	Special Education Department	Special Education Department	Special Education Department	Special Education Department
Data as of...	June 2018 December 2018 (if applicable)	July 1, 2018 to December 1, 2018 Year End Count -June 30, 2019	July 1, 2018 to December 1, 2018-FALL Year End Count -June 30, 2019	December 1, 2018	December 1, 2018
Primary Data Submitted	<ul style="list-style-type: none"> CASEMIS Table A enrollment Corrections on data found non-compliant Report required only if applicable 	<ul style="list-style-type: none"> Sped student and services count Data Tables A,B. Sped student and services count year end . Tables A-B-D 	<ul style="list-style-type: none"> All infants and toddlers with (IFSPs) who are reported in the CASEMIS system. All preschool-age children (3 - 5 year olds not enrolled in transitional kindergarten or kindergarten) who have Individualized Education Programs (IEPs). 	<ul style="list-style-type: none"> Special Education Staff data including FTE % 	<ul style="list-style-type: none"> Special Education Services provided as of December 1st count.
State Deadlines	<ul style="list-style-type: none"> November 20, 2019 May 30, 2019 	<ul style="list-style-type: none"> January 1, 2019 - Fall August 9, 2019- Year End 	<ul style="list-style-type: none"> February 1, 2019 -Fall July 1, 2019 - Spring 	<ul style="list-style-type: none"> June 14, 2019 	<ul style="list-style-type: none"> June 30, 2019