

PUSD
District Advisory Council
2017-2018

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DAC Officers
Bernadette Cole
Chairperson

Jennifer Higginbotham
Vice Chairperson

Peter Roybal
Secretary

Kitty Cahalan
Assistant Secretary

Michael Nowak
Parliamentarian

Bylaws Committee

Nominating Committee
Lydia Finkley
Julie Flad

District Advisory Council

Meeting Agenda

Monday, April 2, 2018, 6:00 p.m.
Education Center, Board Room

Childcare in Room 229

1. Call to order / Introductions 5 min.
2. Approval of Agenda 5 min.
3. Reading and Approval of Minutes 5 min.
4. Eva Lueck, Interim Chief Business Officer 45 min.
5. Nomination Committee 10 min.
6. Chairperson's report 15 min.
7. Member Comment/Public Comment 10 min.

DAC meeting minutes 02-05-2018

Attendees: Bernadette Cole (Chair, Blair); Michael Nowak (Parliamentarian); Kitty Cahalan (asst secretary); Jennifer Higginbotham (Vice Chair; Blair); Dominick Correy(Wilson) Ruthann Aull (at large); Judy McKinley (at large); Barbara Larson(Community); Julie Flad (SMMS);Carol Silberberg(SME); Stacey Sciranka(Don Benito);Ken Lin(Hamilton); Kirsten Jackson(Hamilton); Victoria Camargo(Altadena); Panagiota Regopoulos (Altadena); Bill Creim (Community); Esmeralda Cerezo (Madison); Maureen Iser Vukojevich; Steve Miller (new HR chief). Lydia Idem Flnkley (Wilson); Bernadette Griggs (CBO)

1. Call to order @ 6:05 pm

Introductions

2. Approval of Agenda

Bill Creim moves; Michael Nowak seconds move to remove minutes from agenda. Motion carries unanimously.

Panagiota Regopoulos moves; Julie Flad to move up chairperson report. Motion carries unanimously. Carol; Julie Flad to approve agenda. Motion carries unanimously.

4. Chairperson report

Need a nominating committee for Chair and Asst. Secretary. Bylaws say you can have 2 consecutive 2-year terms so those in the positions can be re-nominated.

Julie nominates herself and Lydia. Motion by Bill Creim, Ken Lee second. Motion carries unanimously.

SBAC meeting but consolidation committee did not present. Consolidation committee's recommendations not being taken to board.

\$6.9 M cuts with \$2.7 from central offices.

New school site council plan templates, so you can't do the plans yet until templates are up.

Upcoming Meetings:

- Feb. 6th AAPC 6 pm in rm 236
- Feb. 8th Special Board of Ed rm 236
- Feb. 15th 11:30 am Foster Youth committee at PCC on Foothill at 11:30 am
- Feb. 15th Joint Board of Ed with the City Council
- Feb. 20th LCAP PAC 6pm room 229
- Feb 22nd Board of Education rm 236
- Feb. 26th 6 pm CAC meeting in 236 at Ed center
- Feb. 26th 6:30 DELAC at Edison
- Feb 27th PTA council 9am
- March 5th DAC 6 pm BOE room

5. Speaker CBO Bernadette Griggs

Start with negotiations – refer to email from Superintendent McDonald earlier today. Updates on cuts for next year to stabilize budget. First interim report had deficit at budget adoption because of additional expenses on restricted and unrestricted side; was determined we'd not be able to meet reserve this year

or 2 years out – negative certification. Looked at prior year cuts that were not implemented and created their own fiscal assessment, sent to board with negative certification. Current year steps to freeze spending, make cuts to stabilize for this year, but many were one-time. Now making permanent cuts for 2018-19. Document handed out is draft that went to board last Thursday. \$6.9 M cuts.

Overstaffed. 15-16 E-rate letter came too late for first interim is now considered one-time revenue for 17-18.

Question: What are rent and lease? Private and charter schools; Civic center (separate line item); filming in civic center, other leases of facilities.

Final layoffs for classroom aides is at 53 people; however, meetings with SPED they ID'd some aides paid some other way (NPA/NPS) so those might be rescinded. May be 43 in the end.

Will we see \$1m reduction with teacher coaches who will sometimes be entitled to go back to their schools as classroom teachers – will return by seniority based on credentials. \$1M based on average salary because they don't know where bumping will end. Certificated bumping complete by March 15; teacher bumping 60 days from June 30.

Non-salary sweep – supplies funds – site general funds. Civic permit money that's carryover is at sites, but no new money this year. All expenditures must be justified right now. A form was sent to sites with A/B/C/D priorities that are allowed and justifiable. Principals and teachers seem to be getting different messages. Principals need to be sharing directives with their site.

Field trips allowed to be planned or no? If it falls into the categories, or if there's been fundraising or sponsorship

Priorities:

Health and safety

Grant money

Emergency

And one other she can't remember.

Ken: Early retirement plan offered – does this reduction assume no one takes the plan?

Looking at (a) declining enrollment; (b) new charter school and UTP contract – gives anticipated number of students by grade span K-2, 3-5 etc. Formula gives you a number of teachers needed. This is the straight formula number, not necessarily looking at particulars at sites. How does retirement work? The more people who retire, the fewer who have to be laid off. Board approved the idea of the plan; in negotiations with UTP to offer the plan.

Miller: All cases go before an administrative law judge. May be able to pull final letters before May deadline depending on notice and other factors (skipping criteria, etc.) How does skipping criteria negotiation work? Resolution ids types of teachers that can get skipped – math/science for example. Skipping criteria hasn't been discussed yet. Example of hard to fill: Mandarin DLIP teacher probably IDs for skipping. Law judge has to hear why you skipped it and may rule against it. If you lose, you have to keep that person and the person who lost their job instead of that person, so you don't save those salaries. Impacts bigger at elementary school because they are less likely to have some special criteria that gets them skipped.

Miller was the one who did this process in PUSD last time. Skipping doesn't necessarily mean people stay at a particular school because they can still be bumped within secondary. This process causes lots of anxiety, but if we rightsize, then we can manage year by year at a much smaller scale.

Griggs – hoping that more teachers take the PARS offer. Class-size cap has to be negotiated. Elementary will still have some level of teacher coach. Do administrators have seniority? Only that they can go back into the classroom with their seniority within PUSD.

Instructional coaches – can annual fund pay in to pay for part of a coach so they don't have to job share? No, you fund the position but not the person.

Blair's international academy doesn't fit the class size model for traditional classroom – how do parents or others besides site administrator to provide feedback so these things are given attention. How do we lobby for things that don't fit the model? Blair also down an AP and 4 custodians... Griggs says share priorities with the administration there so they bring that to PUSD administration. Discussion could be how to serve those students with a different model.

Question: When are school site allocations coming soon? Or will practice change? Because staffing decisions need to be made soon. Usually would have gotten them in December for a vote in Feb, because they have to be noticed by March 15. Site councils with newer members don't know to ask for the budget information. Carryover is a gamble, needs to be spent this year because you may not see it?

Griggs: Doesn't make sense to make site allocations because district is deciding what sites need. Just now getting to what allocations look like, will meet with ELT tomorrow and will get allocations to sites in the next few weeks... Q: Will site-funded positions be noticed before site councils can meet to vote? Griggs: That makes the most sense. We're getting \$1.2 M less in Title I funds. Reductions in Title I and II from Feds.

Q: What if annual fund agrees to pay for positions? Griggs: Those decisions come at local level.

Q: Is the budget calendar going to be redone, is this how things are going to be from this year forward? Because with late notice on budgets, the sites are being set up to have their funds swept because there's no time for a discussion about how to spend those funds when there's no time between getting budget and making site decisions.

Q: Cuts at \$11M but need to cut \$15M. Where is other \$4M coming from? Still to be determined.

Q: If PUSD doesn't have positive cert by second interim? Griggs: Might be qualified instead of negative, keep working on cuts by June 30 deadline. Have taken steps to restore 3% reserve. A negative certification at end of the year would mean the state takes over the district as administrator. Board has no power to make financial decisions. (She doesn't think that would happen).

6. Member/Public Comment

Jennifer Higginbotham mentioned the sales tax initiative from Mayor Tornek. 1/3 would go to PUSD. Please help to get it on the ballot. Write your City Council member.

Dominick Correy mentioned that a meeting had occurred about Special Education between Senator Portantino and some of our Board of Education members. He also had information on Senator Portantino's Mural Contest (entries due to the office by March 15th), a cash for College event at PCC (Feb 10th) and a flyer for the Ca. State Summer School for the Arts.

Motion to adjourn from Jennifer Higginbotham
Bill Crim seconded
Meeting adjourned 7:38 pm

Minutes recorded by Kitty Cahalan, 2017-18 Assistant Secretary