

Students

INTERDISTRICT ATTENDANCE

BP 5117

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

Interdistrict Attendance Agreements and Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed upon by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Transportation

Upon parent/guardian request, the district shall provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600. (Education Code 46600)

In addition, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for any interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends if space is available.

Applications will be approved or denied through an unbiased process which will be applied to all applicants in a uniform manner.

Reasons for requesting an Interdistrict Permit may include:

Students

INTERDISTRICT ATTENDANCE

BP 5117

- Specialized Program (This does not include Special Education Programs.)
- Continuing Enrollment
- Sibling
- Childcare
- Parent Employment
- Safety and Protection
- Exceptions may be granted for extenuating circumstances with relevant supporting documentation

A release from the district of residence, and all supporting documentation, must be submitted with the request. Incomplete applications will not be processed. All established timelines must be met.

Transfers Out of the District

A student who resides within the attendance boundaries of Pasadena Unified School District and desires to attend a school in another district's attendance boundary must first obtain an Interdistrict Release from Pasadena Unified. Release requests will be accepted during the established timeline.

Permits will be approved or denied based on an unbiased process which will be applied to all applicants in a uniform manner.

Reasons for requesting an Interdistrict Release may include:

- Specialized Program that is not offered at PUSD (This does not include Special Education Programs.)
- Continuing Enrollment
- Sibling who already attends the requested district.
- Childcare provider who provides care in the requested district.
- Parent Employment (at least one parent must work full time in the requested district)
- Safety and Protection (either school or CWAS documentation needed)
- Exceptions may be granted for extenuating circumstances with relevant supporting documentation

Supporting documentation is needed for each application. Incomplete applications will not be processed. All established timelines must be met.

Students

INTERDISTRICT ATTENDANCE

BP 5117

(cf. 3460 - Financial Reports and Accountability)

Transportation

The district shall not be obligated to provide transportation for students who attend school on an Interdistrict Permit.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

CA Constitution Article 1, Section 31

Ed. Code 41020

Ed. Code 46600-46610

Ed. Code 48204

Ed. Code 48300-48317

Ed. Code 48900

Ed. Code 48915

Ed. Code 48915.1

Ed. Code 48918

Ed. Code 48980

Ed. Code 48985

Ed. Code 52317

Ed. Code 8151

Management Resources

Attorney General Opinion

Attorney General Opinion

Court Decision

Court Decision

Website

Website

Website

Description

[Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin](#)

Requirement for annual audit

Interdistrict attendance agreements

Residency requirements for school attendance

Student attendance alternatives, school district of choice program

Grounds for suspension or expulsion

Expulsion; particular circumstances

Expelled individuals; enrollment in another district

Rules governing expulsion procedures

Parent/Guardian notifications

Notices to parents in language other than English

Regional Occupational Center/Program, enrollment of students, interdistrict attendance

Apprentices, exemption from interdistrict attendance agreement

Description

84 Ops.Cal.Atty.Gen. 198 (2001)

87 Ops.Cal.Atty.Gen. 132 (2004)

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234

[CSBA District and County Office of Education Legal Services](#)

[California Department of Education](#)

[CSBA](#)

Students

INTERDISTRICT ATTENDANCE

BP 5117

Cross References

Policy	Description
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E(1)	<u>Uniform Complaint Procedures</u>
1312.3-E(2)	<u>Uniform Complaint Procedures</u>
3460	<u>Financial Reports And Accountability</u>
3460	<u>Financial Reports And Accountability</u>
3540	<u>Transportation</u>
3541	<u>Transportation Routes And Services</u>
3553	<u>Free And Reduced Price Meals</u>
3553	<u>Free And Reduced Price Meals</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5111	<u>Admission</u>
5111	<u>Admission</u>
5111.1	<u>District Residency</u>
5111.1	<u>District Residency</u>
5112.2	<u>Exclusions From Attendance</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.12	<u>District School Attendance Review Board</u>
5113.12	<u>District School Attendance Review Board</u>
5116	<u>School Attendance Boundaries</u>
5116.1	<u>Intradistrict Open Enrollment</u>
5116.1	<u>Intradistrict Open Enrollment</u>
5119	<u>Students Expelled From Other Districts</u>
5131.2	<u>Bullying</u>
5131.2	<u>Bullying</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E(1)	<u>Parent/Guardian Notifications</u>
5148	<u>Child Care And Development</u>
5148	<u>Child Care And Development</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6173.2	<u>Education Of Children Of Military Families</u>
6173.2	<u>Education Of Children Of Military Families</u>
7160	<u>Charter School Facilities</u>

Students

INTERDISTRICT ATTENDANCE

BP 5117

7160

[Charter School Facilities](#)

9000

[Role Of The Board](#)

9321

[Closed Session](#)

9321-E(1)

[Closed Session](#)

9321-E(2)

[Closed Session](#)

Policy

PASADENA UNIFIED SCHOOL DISTRICT

Adopted: March 13, 2001

Pasadena, California

Revised: 03/23/10; 01/15/13; 6/30/16; 9/26/19; 2/23/23