

Students

INTERDISTRICT ATTENDANCE

BP 5117

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

(cf. 5111.1 - District Residency)

(cf. 5116.1 - Intradistrict Open Enrollment)

Interdistrict Attendance Agreements and Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Acceptance of Interdistrict Transfer Students into the District

A student who is not a resident within the Pasadena Unified School District attendance area shall not be afforded the opportunity to participate in the District's Open Enrollment online application process. An Interdistrict permit request must be submitted to the Office of Enrollment.

Applications will be approved or denied through an unbiased process which will be applied to all applicants in a uniform manner.

Reasons for requesting an Interdistrict Permit may include:

- Specialized Program (This does not include Special Education Programs.)
- Continuing Enrollment
- Sibling

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- Childcare
- Parent Employment
- Safety and Protection
- Exceptions may be granted for extenuating circumstances with relevant supporting documentation

A release from the district of residence, and all supporting documentation, must be submitted with the request. Incomplete applications will not be processed. All established timelines must be met.

Transfers Out of the District

A student who resides within the attendance boundaries of Pasadena Unified School District and desires to attend a school in another district's attendance boundary must first obtain an Interdistrict Release from Pasadena Unified. Release requests will be accepted during the established timeline.

Permits will be approved or denied based on an unbiased process which will be applied to all applicants in a uniform manner.

Reasons for requesting an Interdistrict Release may include:

- Specialized Program that is not offered at PUSD (This does not include Special Education Programs.)
- Continuing Enrollment
- Sibling who already attends the requested district.
- Childcare provider who provides care in the requested district.
- Parent Employment (at least one parent must work full time in the requested district)
- Safety and Protection (either school or CWAS documentation needed)
- Exceptions may be granted for extenuating circumstances with relevant supporting documentation

Supporting documentation is needed for each application. Incomplete applications will not be processed. All established timelines must be met.

(cf. 3460 - Financial Reports and Accountability)

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Transportation

The district shall not be obligated to provide transportation for students who attend school on an Interdistrict Permit.

Legal Reference:

EDUCATION CODE

41020 - Annual district audits

46600-46610 - Interdistrict attendance agreements

48204 - Residency requirements for school attendance

48300-48317 - Student attendance alternatives, school district of choice program

48900 - Grounds for suspension or expulsion; definition of bullying

48915 - Expulsion; particular circumstances

48915.1 - Expelled individuals; enrollment in another district

48918 - Rules governing expulsion procedures

48980 - Notice at beginning of term

48985 - Notices to parents in language other than English

52317 - Regional occupational center/program, enrollment of students,
interdistrict attendance

CALIFORNIA CONSTITUTION

Article 1, Section 31 - Nondiscrimination on the basis of race, sex, color, ethnicity,
or national origin

ATTORNEY GENERAL OPINIONS

87 Ops. Cal. Atty. Gen. 132 (2004)

84 Ops. Cal. Atty. Gen. 198 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County,
(2011) 192 Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th
1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy

PASADENA UNIFIED SCHOOL DISTRICT

Adopted: March 13, 2001

Pasadena, California

Revised: 03/23/10; 01/15/13; 6/30/16; 9/26/19