

Personnel

EMPLOYEE SAFETY

**BP 4157
4257
4357**

The Governing Board is committed to maximizing employee safety and believes that workplace safety is every employee's responsibility. Working conditions and equipment shall comply with standards prescribed by federal, state, and local laws and regulations.

(cf. 0450 - Comprehensive Safety Plan)

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful. (Labor Code 6402)

The Board expects all employees to use safe work practices and, to the extent possible, correct any unsafe conditions which may occur. If an employee is unable to correct an unsafe condition, he/she shall immediately report the problem to the Superintendent or designee.

The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.

(cf. 4117.4 - Dismissal)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall establish and implement a written injury and illness prevention program in accordance with law. (Labor Code 6401.7)

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)
(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
(cf. 4157.2/4257.2/4357.2 - Ergonomics)
(cf. 4158/4258/4358 - Employee Security)

The Superintendent or designee shall ensure the ready availability of first aid materials at district workplaces and shall make effective provisions, in advance, for prompt medical treatment in the event of an employee's serious injury or illness. (8 CCR 3400)

No employee shall be discharged or discriminated against for making complaints, instituting proceedings, or testifying with regard to employee safety

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or health or for participating in any occupational health and safety committee established pursuant to Labor Code 6401.7. (Labor Code 6310)

Legal Reference:

EDUCATION CODE

32030-32034 - Eye safety

32225-32226 - Communications devices in classrooms

32280-32289 - School safety plans

44984 - Required rules for industrial accident and illness leave of absence

GOVERNMENT CODE

3543.2 - Scope of bargaining

LABOR CODE

3300 - Definitions

6305 - Occupational safety and health standards; special order

6310 - Retaliation for filing complaint prohibited

6400-6413.5 - Responsibilities and duties of employers and employees,
especially:

6401.7 - Injury and illness prevention program

CODE OF REGULATIONS, TITLE 8

3203 - Injury and illness prevention program

3400 - Medical services and first aid

5095-5100 - Control of noise exposure

CODE OF FEDERAL REGULATIONS, TITLE 29

1910.95 - Noise standards

Management Resources:

DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

*Guide to Developing Your Workplace Injury and Illness Prevention Program, rev.
August 2005*

WEB SITES

*California Department of Industrial Relations, Occupational Safety and Health:
http://www.dir.ca.gov/occupational_safety.html*

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Hearing Conservation Association: <http://www.hearingconservation.org>

National Institute for Occupational Safety and Health: <http://www.cdc.gov/niosh>

*U.S. Department of Labor, Occupational Safety and Health Administration:
<http://www.osha.gov>*

Policy

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PASADENA UNIFIED SCHOOL DISTRICT

Pasadena, California