

Personnel

EMPLOYMENT OF RELATIVES

**BP 4112.8
4212.8
4312.8**

The Governing Board desires to maximize staff and community confidence in district hiring, promotion, and other employment decisions by promoting practices that are free of conflicts of interest or the appearance of impropriety.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 9270 - Conflict of Interest)

The Board prohibits the appointment of any person to a position for which his/her relative maintains management, supervisory, evaluation, or promotion responsibilities and prohibits an employee from participating in any decision that singularly applies to any of his/her relatives.

(cf. 4111/4211/4311 - Recruitment and Selection)
(cf. 4115 - Evaluation/Supervision)
(cf. 4215 - Evaluation/Supervision)
(cf. 4315 - Evaluation/Supervision)

For purposes of this policy, relative includes the individual's spouse, domestic partner, parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse or domestic partner.

In addition, the Superintendent or designee may determine, on a case-by-case basis, whether to appoint a person to a position in the same department or facility as an employee with whom he/she maintains a personal relationship when that relationship has the potential to create (1) an adverse impact on supervision, safety, security, or morale of other district employees or (2) a conflict of interest for the individuals involved which is greater because of the their relationship than it would be for another person.

(cf. 4031 - Complaints Concerning Discrimination in Employment)

An employee shall notify his/her supervisor within 30 days of any change in his/her circumstances that may constitute a violation of this policy.

Legal Reference:

EDUCATION CODE
35107 -School district employees
FAMILY CODE

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297-297.5 - Rights, protections, benefits under the law; registered domestic partners

GOVERNMENT CODE

1090-1098 - Prohibitions applicable to specified officers

12940 - Unlawful employment practices

CODE OF REGULATIONS, TITLE 2

7292.0-7292.6 - Marital status discrimination, especially:

7292.5 - Employee selection

Management Resources:

WEB SITES

California Department of Fair Employment and Housing:

<http://www.dfeh.ca.gov>

Institute for Local Government: <http://www.cacities.org/index.jsp?zone=ilsg>

Policy

Adopted: September 26, 1995

Revised: April 24, 2014

PASADENA UNIFIED SCHOOL DISTRICT

Pasadena, California