

## **Business and Noninstructional Operations**

### **RISK MANAGEMENT/INSURANCE**

**BP 3530**

The Governing Board strongly supports a risk management program that protects district resources and promotes the safety of students, staff and the public.

The Superintendent or designee shall establish a risk management program that uses effective safety and loss control practices. The district shall strive to keep its liability at a minimum and its insurance premiums as low as possible while maintaining adequate protection. To determine the most economical means of insuring the district consistent with required services, the Superintendent or designee shall annually review the district's options for obtaining coverage, including qualified insurance agents, a joint powers agency, self-insurance or a combination of these means.

The Board reserves the right to remove an insurance agent-of-record or a participating agent whenever, in the judgment of the Board, such action becomes desirable for the best interests of the district.

To attempt to minimize the district's exposure to liability, the Board shall adopt clear policies related to discrimination, harassment, safety procedures, and the timely handling of claims. The Superintendent or designee shall ensure that these policies and related procedures are enforced fairly and consistently.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 3320 - Claims and Actions Against the District)*

*(cf. 4030 - Nondiscrimination in Employment)*

*(cf. 4119.11/4219.11/4319.11- Sexual Harassment)*

*(cf. 4132/4232/4332- Publication or Creation of Materials)*

*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*

*(cf. 4158/4258/4358- Employee Security)*

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 5145.7 - Sexual Harassment)*

*(cf. 6162.6 - Use of Copyrighted Materials)*

*(cf. 9260 - Legal Protection)*

The Superintendent or designee shall report to the Board annually on the district's risk management activities.

*Legal Reference:*

EDUCATION CODE

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*17029.5 - Contract funding; board liability*  
*17565-17592 - Board duties re property maintenance and control*  
*32350 - Liability on equipment loaned to district*  
*35162 - Power to sue, be sued, hold and convey property*  
*35200-35214 - Liabilities, especially:*  
*35208 - Liability insurance*  
*35211 - Driver training civil liability insurance*  
*35213 - Reimbursement for loss, destruction or damage of personal property*  
*35214 - Liability self-insurance*  
*35331 - Medical or hospital service for students on field trip*  
*39837 - Transportation of pupils to places of summer employment*  
*41021 - Requirement for employees' indemnity bonds*  
*44873 - Qualifications for physician (liability coverage)*  
*49470-49474 - District medical services and insurance*  
GOVERNMENT CODE  
*820.9 - Board members not vicariously liable for injuries caused by district*  
*989-991.2 - Local public entity insurance*  
LABOR CODE  
*3200-4855 - Workers' compensation*

#### **Policy**

**Adopted:** July 9, 1996

**Revised:** May 22, 2014

#### **PASADENA UNIFIED SCHOOL DISTRICT**

Pasadena, California