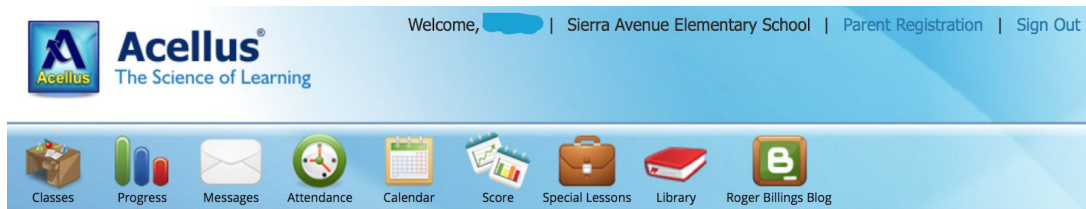


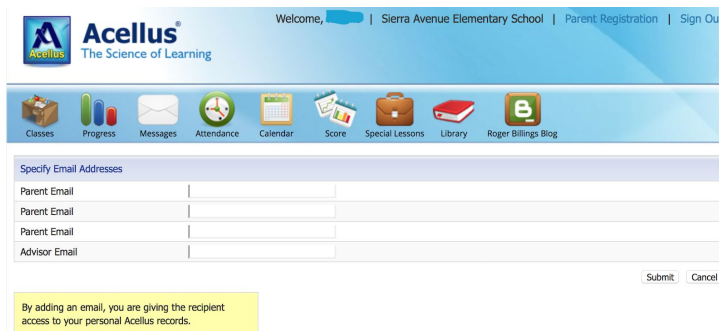
# How to Set Up Acellus Parent Account Self-Guided

Step 1: Have your child log into their Acellus account.

Step 2: In the upper-right corner of the student homepage you can select the link, *Parent Registration*, in the upper left corner.

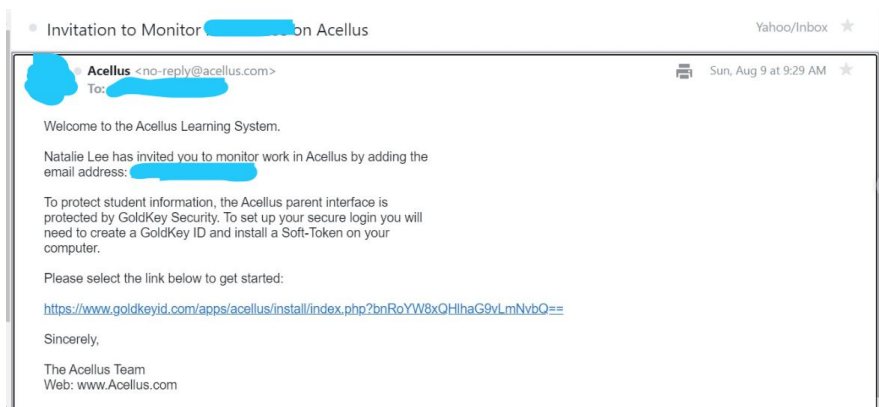


Step 3: Enter the email you wish to use for this program.

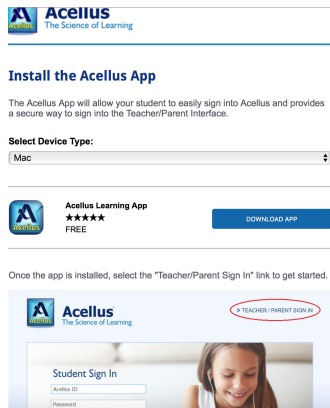


Step 4: Press the submit button in the lower right corner.

Step 5: Check your email. You will be sent a letter with the parent registration link.

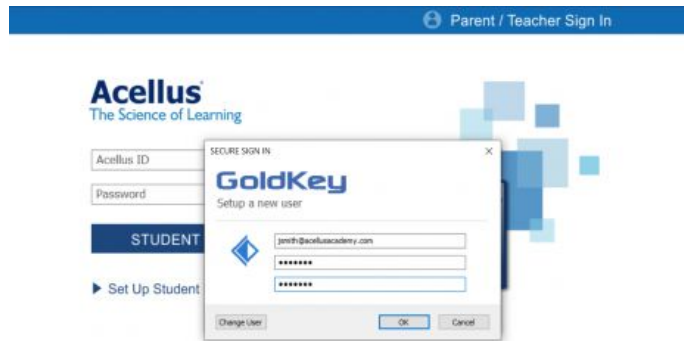


Step 6: A link to the app should appear in your parent registration email. Click on the link It will send you to the page below. Follow the directions to download the Acellus app on your personal device.

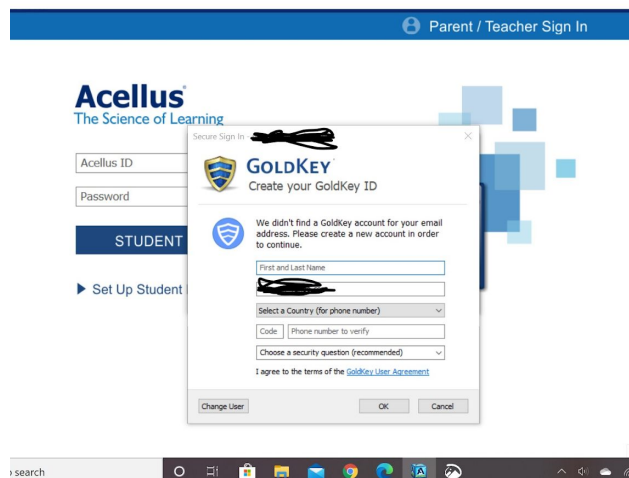


Step 7: Once you have this app installed, click on the app to open it and then the “Parent/Teacher Sign-in” in the upper right-hand corner.

Step 8: Enter the email address where you received the parent registration link. Then, create and confirm a unique password for your account.



Step 8a: If you see this next window, it is ok, please proceed with the process.



Step 9: Now you'll need to verify your account. This can be done by selecting one of the options on the pop up screen.



Step 10: Once you have verified your account, you will be able to access your parent account.

### Helpful Tips:

- Do not close out of the GoldKey Sign-In window while waiting for your verification code.
- If you accidentally close this, you'll need to have the code re-sent.
- Be sure to use the most recent code if you have multiple verification attempts.

[Click here](#) to see what you will view in the Parent Homepage.

[Click here](#) for directions if you need to reset your Goldkey PIN/password.