

NOTICE OF REQUEST FOR PROPOSAL

NOTICE IS HEREBY GIVEN that the Pasadena Unified School District (“District”) of Los Angeles County, California, acting by and through its Governing Board (“Board”), will receive up to, but not later than, **2:00 PM on December 8, 2016**, sealed bids for the award of a contract for:

REQUEST FOR PROPOSAL NO. 25-16/17 – MOVING SERVICES

All bids shall be made and presented on a form furnished by the District. Bids shall be received in the Office of Procurement and Contract Services, Room 102, Pasadena Unified School District, 351 So. Hudson Ave, Pasadena, CA 91101, (626) 396-3600 ext. 88503 and shall be opened and publicly read aloud at the above stated time and place.

Each bid must conform with and be responsive to the contract documents, copies of which are on file and may be obtained from the office of Procurement and Contract Services. Requests for this RFP can be made via email to: ward.christine@pusd.us. Each bid shall be accompanied by forms referred to in the contract documents.

No bidder may withdraw their bid for a period of ninety (90) days after the date set for the opening of bids. **The District reserves the right to reject any and all bids or to waive irregularities in any bid.**

Christine Ward

Christine Ward, Administrator, Procurement & Contracts
Pasadena Unified School District, Los Angeles County, State of California

Ad dates: November 3, 2016 and November 10, 2016