

NOTICE TO CONTRACTORS CALLING FOR BIDS

NOTICE IS HEREBY GIVEN that the Pasadena Unified School District (“District”) of Los Angeles County, California, acting by and through its Governing Board (“Board”), will receive up to, but not later than, **2:00 PM on April 20, 2017**, sealed bids for the award of a contract for:

Bid No. 03-16/17 - Norma Coombs ES-New Classroom & Administration Buildings

All bids shall be made and presented on a form furnished by the District. Bids shall be received in the Office of the Administrator/Procurement & Contracts and shall be opened and publicly read aloud at the above stated time and below stated place.

A *mandatory bidders conference* and job-walk will be conducted on **March 21, 2017 at 10:00 AM, at Norma Coombs Elementary School located at 2600 Paloma St., Pasadena, CA (Contractors are to meet at the front of the main entrance of the school)**. Contractors wishing to submit a bid to the District for this project are required to attend. Arrive early! Parking may not be readily available!

Each bid must conform with and be responsive to the contract documents, copies of which are on file and may be obtained from the office of the Administrator, Procurement & Contracts, Pasadena Unified School District, 351 So. Hudson Avenue, Room 102, Pasadena, CA 91109, (626) 396-3600.

Each Bidder shall possess at the time this Contract is awarded a Class B Contractor’s License, current and legally issued by the Contractor’s State License Board, pursuant to Public Contract Code Section 3300. The successful bidder must maintain the license in good standing throughout the duration of this Contract.

This is a prevailing wage job. The District has obtained from the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work for the Los Angeles County area for each trade, classification, or type of work needed to execute the contract. Copies of schedules of rates so determined are available on the Internet (<http://www.dir.ca.gov/dlsr/PWD/>) and are on file and available at the District Office address noted above. In accordance with Section 1773.2 of the California Labor Code, the Contractor shall post a copy of the determination of prevailing rate of wages at each jobsite.

A Continuity of Work Agreement (CWA) has been negotiated between the OWNER and the Los Angeles/Orange County Building and Construction Trade Council. The CWA was approved on September 11, 2012, which covers the Work contained in this specification. The successful Bidder and all its subcontractors of whatever tier whose work is subject to the CWA shall abide by the terms and conditions for the duration of the Contract by executing a Letter of Assent in terms substantially identical to Attachment A – Letter of Assent of the CWA. Copy of the CWA, applicable attachments and the Side Letter relating to Section 3.7(b) - Core Employees can be found on the internet: <http://www.measuret.org/CWA>

Pasadena Unified School District is an “Equal Opportunity” employer. Qualified Disabled Veteran Business Enterprises (DVBE) are encouraged to participate in this project.

Where applicable, bidders must meet the requirements set forth in Public Contract Code section 10115 et seq., Military and Veterans Code section 999 et seq. and California Code of Regulations, Title 2, Section 1896.60 et seq. regarding Disabled Veteran Business Enterprise (“DVBE”) Programs. Applicable forms are included in this Bid Package for use by bidders. Each bidder shall complete and submit the Disabled Veteran Business Enterprise (DVBE) Participation Statement with its bid.

In accordance with California Public Contract Code section 22300, the District will permit the substitution of securities for any moneys withheld by the District to ensure performance under the General Contract. At the request and expense of the Contractor, securities equivalent to the amount withheld shall be deposited with the District, or with a state or federally chartered bank as the escrow agent, who shall then pay such moneys to the Contractor. Upon satisfactory completion of the General Contract, the securities shall be returned to the Contractor. The Escrow Agreement for Security Deposit In Lieu of Retention form that must be utilized by the Contractor is on file at the office of the Administrator, Procurement & Contracts and is consistent with the terms of Public Contract Code section 22300(f).

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in the Labor Code, unless currently registered and qualified to perform public work pursuant to Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

Unless specifically exempted by the Labor Commissioner for this Project, the Contractor and all subcontractors shall also furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 on at least a monthly basis (or more frequently if required by the District or the Labor Commissioner) and in a format prescribed by the Labor Commissioner. Unless specifically exempted by the Labor Commissioner for this Project, monitoring and enforcement of the prevailing wage laws and related requirements will also be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

Prequalification of Bidders

As a condition of bidding for this Project, and in accordance with California Public Contract Code section 20111.6, prospective bidders are required to submit to the District a completed set of prequalification documents on forms provided by the District. These documents will be the basis for determining which bidders are qualified to bid on this Project.

Bids will not be accepted if a Contractor has not been prequalified with the District. Prequalification documents are available by request by contacting Christine Ward, Administrator, Procurement & Contracts at ward.christine@pusd.us. **Prequalification documents must be submitted by March 30, 2017- but not less than ten business days prior to bid opening date.** Contractors will be notified by telephone, fax or by mail of their prequalification rating within a reasonable period of time after submission of their prequalification documents, but not less than five business days prior to the bid opening date.

If this Project includes work that will be performed by abatement or mechanical, electrical or plumbing (collectively the "MEP Subcontractors") contractors (contractors that require C-22, HAZ, ABS, C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43 or C-46 licenses), such Abatement or MEP Subcontractors must also be prequalified. A list of prequalified Abatement and MEP Subcontractors will be made available by the District to all bidders at least five business days prior to the bid opening date.

Christine Ward

Christine Ward, Administrator/Procurement & Contracts
Pasadena Unified School District
Pasadena, Los Angeles County, California
626-396-3600, ext. 88503

**Ad dates: March 9, 2017 &
March 16, 2017**