



**Daily PA Announcements**

Date Submitted: \_\_\_\_\_ Date(s) to be Read: \_\_\_\_\_

Title: \_\_\_\_\_

Message: -

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Submitted By \_\_\_\_\_ Approved By \_\_\_\_\_



**Weekly Bulletin Announcements**

Date Submitted: \_\_\_\_\_ Week (s) to be Read: \_\_\_\_\_

Title: \_\_\_\_\_

Message: -

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Submitted By \_\_\_\_\_ Ext. or Phone Number \_\_\_\_\_

Approved By \_\_\_\_\_ Ext. or Phone Number \_\_\_\_\_