

PROTOCOL FOR COVID-19 EXPOSURE MANAGEMENT PLAN IN TK-12 SCHOOLS

Recent Updates: (Changes are highlighted in yellow)

2/25/2021:

- Added the Transitional Kindergarten grade to K-12 schools.
- Clarified that requirements and recommendations in the exposure management plan are specific to TK-12 instructional and non-instructional campuses serving TK-12 schools.
- Updated the definition of a confirmed COVID-19 case.

NOTE: This protocol document may be updated as additional information and resources become available. Check the Pasadena Public Health Department website:

<https://www.cityofpasadena.net/covid-19/#guidance-faq-protocols> for updates to this document.

Timely, effective efforts to contain COVID-19 exposures at a school level, by school staff, can help maximize the impact of the Pasadena Public Health Department (PPHD) COVID-19 response.

Primary and Secondary Schools serving students from Transitional Kindergarten through Grade 12 (K-12 Schools) are trusted community partners that can help PPHD improve the timeliness and impact of the Public Health response through rapid initiation of a COVID-19 Exposure Management Plan (EMP). Immediate implementation of an EMP when a single case of COVID-19 is identified at a school can accelerate the ability to contain the spread of infection and prevent outbreaks from occurring.

The steps for managing exposures to 1, 2, and 3 or more COVID-19 cases at TK-12 Schools are described below and summarized in Appendix A. Because TK-12 Schools will vary in the level of resources available for COVID-19 exposure management, *required* steps are the minimum elements that must be included in the EMP. *Recommended* steps include optional elements for exposure management where school resources are sufficient. The requirements and recommendations presented are specific to TK-12 instructional and non-instructional facilities serving TK-12 Schools. For the purposes of this plan, the word "School" applies to both TK-12 instructional and noninstructional facilities.

Exposure Management Planning Prior to Identifying 1 COVID-19 Case at School

- Required:** A designated School COVID-19 Compliance Task Force that is responsible for establishing and enforcing all COVID-19 safety protocols and ensuring that staff and students receive education about COVID-19. A designated COVID-19 Compliance Officer who serves as a liaison to PPHD in the event of a COVID-19 cluster or outbreak at the setting.
- Required:** A plan for all students and employees who have symptoms consistent with COVID-19 infection or are quarantined because of exposure to any case(s) to have access to testing or be tested for COVID-19 infection.