




*Pasadena Unified School District  
Human Resources  
Education-Employees-Excellence*

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**FROM:** Sarah Rudchenko, Director   
**TO:** Principals  
**DATE:** October 2, 2019  
**RE:** ESEA/Title I Parent Notification -Mandatory

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Schools are mandated under federal guidelines to provide parents with information on teacher qualifications.

The attached letters delineate the federal ESEA (Elementary and Secondary School Education Act) legislation for parents to request information pertaining to the qualifications of the teachers providing core instruction to their children. We must ensure parents receive this notification. **Please sign and distribute the attached notification for parents/guardians.** Include this information on your school website, your principal newsletters and/or your weekly email blast.

For additional information parents may also check the District website, parent portal, [www.pusd.us](http://www.pusd.us) or go directly to <https://www2.ed.gov/policy/elsec/leg/essa/faq/essa-faqs.pdf> and the California Commission on Teacher Credentialing website, [www.ctc.ca.gov](http://www.ctc.ca.gov).

Please let me know if you have questions.