

SUPPLEMENT TO
3/24/20 MEMORANDUM OF UNDERSTANDING
BETWEEN
PASADENA UNIFIED SCHOOL DISTRICT
AND
UNITED TEACHERS OF PASADENA



DISTANCE LEARNING DUE TO SCHOOL CLOSURES DURING COVID-19 PANDEMIC

April 17, 2020

The Pasadena Unified School District ("District") and United Teachers of Pasadena ("Association") (hereinafter collectively referred to as "Parties") enter into this Memorandum of Understanding ("MOU"), which supplements the prior March 24, 2020 MOU agreed to by the Parties, regarding distance learning related to the coronavirus ("COVID-19") pandemic.

The District and Association agree as follows:

1. The Parties shall adhere to the District's Remote Learning Grading Guidelines. (Refer to attached Grading section of Remote Learning Guidelines, Version 2.0, pages 7-8.)
2. Distance learning activities provided to students shall include enrichment, engagement, and review through distance learning activities set forth in the District's Remote Learning Guidelines. (Refer to attached General Instructional Practices section of Remote Learning Guidelines, Version 2.0, page 5.)
3. Bargaining unit members shall receive professional development on the use of technology and the delivery of instruction via distance learning. The District shall provide professional development concerning distance learning ongoing during the "A" Monday meeting time and, upon request, through a library of resources.
4. Information concerning distance learning training opportunities shall be provided to unit members via District email and virtual tools. This may include access to technical support personnel, help lines, and on-demand training.
5. Unit members shall regularly check their District email accounts and respond timely to student/parent inquiries.
6. Unit members, with the knowledge of their site administrator, may collaborate virtually as deemed necessary and appropriate while engaged in distance learning consistent with the District's Remote Learning Guidelines. (Refer to attached Internal Communication section of Remote Learning Guidelines, Version 2.0, page 2.)
7. Teachers may differentiate standards-based course content to meet the needs of the students in their class(es). Unit members may choose to be innovative and develop activities to support and encourage their own innovative teaching modalities, with the knowledge of the site administrator. (Refer to attached Asynchronous Learning Options section of Remote Learning Guidelines, Version 2.0, page 6.)
8. Special Education teachers of students with moderate to severe disabilities will provide continuity of learning through a variety of distance learning resources as appropriate so that students with moderate to severe disabilities have access to the same learning opportunities as other students, to the extent practical.
9. Virtual tools shall be used to hold any necessary IEP meetings and to meet and collaborate on a student's IEP.
10. School Psychologists shall provide appointments for students for social emotional and/or behavioral needs as deemed necessary, as well as communicate with families to provide support. Any appointments scheduled may be conducted by virtual tools.

11. Counselors shall provide virtual appointments to students for counseling, monitoring, and guidance as deemed necessary. These appointments or conversations may be conducted via email or other virtual tools, as appropriate.
12. Speech-Language Pathologists shall provide any combination of direct services, collaboration and/or consultation to adapt lessons according to the student's Individualized Education Program (IEP). These lessons may be conducted via virtual tools, as appropriate.
13. Designated Instructional Services (DIS) providers will provide support through Distance Learning, which may include a combination of direct services, collaboration, and/or consultation.
14. Resource Specialist Program (RSP) Teachers and Inclusion Teachers will work virtually with core content teachers through any combination of direct services, collaboration and/or consultation to adapt lessons according to the student's Individualized Education Program (IEP).
15. The March 24, 2020 MOU, including this Supplemental MOU, shall not be precedent-setting and shall not constitute past practice.
16. The March 24, 2020 MOU, including this Supplemental MOU, shall expire at such time District schools are reopened by the Board of Education.
17. Parties agree that the terms and conditions of this MOU shall be subject to Article V, Grievance Procedure, of the Collective Bargaining Agreement.
18. The provisions of this MOU are effective immediately upon completion of the signatures from both parties.

UNITED TEACHERS OF PASADENA



Allison Steppes, Ed.D.
President



Alvin Nash
Bargaining Chairperson

PASADENA UNIFIED SCHOOL DISTRICT



Steve Miller, Ed.D.
Chief Human Resources Officer