

PASADENA UNIFIED SCHOOL DISTRICT  
Pasadena, California



**CITIZENS' OVERSIGHT  
COMMITTEE MEETING**

**NOTICE AND AGENDA**

**June 20, 2018, 6:30 PM  
Room 236  
351 S. HUDSON AVENUE  
PASADENA, CA 91101**

*(Times shown in right hand column are estimated completion times)*

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|--|-----------------------------------|------|
| <b>I. Call to Order</b>  |                                   | 6:30 |
| <b>II. Public comment</b>  |                                   |      |
| <b>III. New Business</b>   |                                   |      |
| a. Approval of April & May minutes   | <i>Dr. Rahn</i>                   | 6:40 |
| b. Review of new Board Reports   | <i>Mr. Hocutt<br/>/Mr. Stuart</i> | 7:00 |
| c. Board Liaison report  | <i>Ms. Bailey</i>                 | 7:10 |
| d. Discussion of Site Council participation by COC   | <i>Ms. Bradford</i>               | 7:20 |
| e. COC monthly letters to the PUSD - suggestion for a new process for sharing and collecting information, including possible use of a "Friday Communiqué."   | <i>Mr. Hocutt<br/>/Mr. Stuart</i> | 7:25 |
| f. Did inaccurate pricing data influence the PUSD's decision to eliminate school security cameras from the projects funded by Measure TT?  | <i>Mr. Stuart</i>                 | 7:30 |
| <b>IV. Old Business</b>  |                                   |      |
| a. Correct the misinformation shared with the PUSD Board regarding costs charged to the COC for web site services.   | <i>Mr. Cayabyab</i>               | 7:35 |
| b. Request documented proof that administrative costs related to the COC fulfilling its obligation under California law have not been funded by Measure TT funds.  | <i>Mr. Cayabyab</i>               |      |
| c. Request documented proof that no Measure TT funds have been used to pay for the training of Facilities personnel or the attendance by Facilities personnel at any training event or other events or for legal fees not related to 7-11 committee efforts. | <i>Mr. Cayabyab</i>               | 7:40 |

d.	Present proposal for modified version of PUSD’s Budget Status Report format, with the most current version of such a report utilizing spend-out plan values.	<i>Mr. Cayabyab</i>	7:45
e.	Discuss the need for COC review of any proposed contracts, change orders, amendments or other agreements that involve the spending of any Measure TT funds.	<i>Mr. Cayabyab</i>	
f.	Update status of COC’s prior request for detailed information to support the “Facilities Administration” line item in the current spending budget for the remaining Measure TT funds.	<i>Mr. Cayabyab</i>	7:50
g.	Discuss the PUSD Board’s response to the COC’s recommendations contained in the COC’s annual report.	<i>Mr. Hocutt</i>	7:55
h.	Discuss the results of the interviews for the 2018 auditor.	<i>Mr. Hocutt</i>	
i.	Discuss the process for determining how to allocate the costs of Facilities staff between Measure TT Funds and other PUSD construction budgetary sources, and to other non-construction duties. Review auditor’s comments.	<i>Mr. Hocutt</i>	8:00
<b>V.</b>	<b>Chair’s comments</b>	<i>Mr. Hocutt</i>	
a.	Meeting with Dr. McDonald.		
b.	Questions regarding COC committee assignments and responsibilities therein.		8:15
<b>VI.</b>	<b>Construction Status Report by Chief of Facilities</b>	<i>Mr. Cayabyab</i>	8:28
<b>VII.</b>	<b>Next meeting date: July 18, 2018</b>		
<b>VIII.</b>	<b>Adjournment</b>		8:30