



**PASADENA UNIFIED SCHOOL DISTRICT
MEASURE TT CITIZENS OVERSIGHT COMMITTEE**

Minutes of May 27, 2015

MINUTES of the Citizens' Oversight Committee held on May 27, 2015 at Sierra Madre MS
160 N. Canon Ave., Sierra Madre, CA 91024.

Committee Members Present: Ed Barnum, Jon Fuhrman, Pamela Boxley, Clifton Cates, Gretchen Vance, David Crocker, and Sheryl Turner

Board Member Present: Patrick Cahalan

Staff Present: Nelson Cayabyab, Chief Facilities Officer; Nadia Zendejas, Executive Secretary

Committee Members Absent: Roy Boulghourjian, Hagop Ohannessian, Joanna Bauer, James Kossler.

A. CALL TO ORDER

Chairman Jon Fuhrman called the meeting to order at 7:30 p.m.

B. PUBLIC COMMENT

Mary Dee Romney, President of San Rafael Neighborhood Association, was distressed about the District's decision to approve and proceed with the trenching at the San Rafael School site to confirm if there are active fault lines present. She mentioned that the neighborhood was not notified of the trenching and would appreciate it if they are kept in the loop in the future. She also expressed concerns about the cost of the trenching.

Steve Kohl, a member of the PTA at Blair High School, expressed gratitude and appreciation towards Mr. Cayabyab, in getting Blair's construction plans up to par. Members of the PTA and SSC were invited to sit in a constructability review meeting with the architects, and techs and be part of the design plans. Parents feel happy and content with new design plans.

C. APPROVAL OF MINUTES:

Draft Minutes for the February 18, 2015 and April 15, 2015 were not approved.

Action: Approval of these minutes was postponed until they are corrected. Mr. Cates was delegated to work with Ms. Zendejas to modify and revise the drafts the minutes of the February 18, 2015 and April 15, 2015 meetings.

D. DISCUSSION/APPROVAL OF MOTION BY CHAIR:

1. Mr. Fuhrman, Committee Chair, proposed the following motion, which was duly seconded: "Resolved, that the Citizens Oversight Committee reiterates its strong support for the "owner representative" model of project management, and further expresses its strong support and respect for the work done by PUSD's current staff of owner representatives."

The motion was approved by a 4 to 3 vote.

2. Measure TT Budget-

The Measure TT budget update has not yet been provided to the Committee.. Mr. Nelson Cayabyab stated that he is currently in the process of working with an Accountability [software] consultant to reconcile all items since 2009-2010 school year. Mr. Cayabyab added that he will first brief the Board's

Facilities Committee with the updated Measure TT budget report at the June 18, 2015 Facilities Committee meeting. He will then present the updated budget report to the COC at its next meeting (which was later set for June 30, 2015).

3. COC Financial and Performance Audits-

4. Mr. Cayabyab presented the committee with the proposed schedule for the independent financial and performance audits by Nigro and Nigro for the fiscal year ending June 30, 2015, Mr. will confirm Mr. Cates requested that Mr. Cayabyab provide the Committee with an explanation of why he made the request to postpone commencement of the audit, and Mr. Cayabyab responded that he is proposing to delay the first audit visit until August 2015, to allow PUSD staff to complete closing of their year-end books. The Committee's Audit Subcommittee (Mr. Cates and Ms. Vance) will seek to confirm whether Nigro and Nigro can complete the audit reports on time, *i.e.*, by early October, 2015, if the commencement of the audits is delayed.

5. Measure TT Bond Website

Mr. Cates requested that the Measure TT Web-Site be updated and kept current. All audit reports, annual reports, periodic reports, and approved minutes and agendas of meetings must be posted in a timely fashion. Ms. Zendejas will work with staff to update and keep current the COC website.

6. COC current membership

There was some confusion as to the membership status of COC members, in particular whether the terms of some current members had expired and, if so, when. Messrs. Cahalan, Liaison from the Board, and Fuhrman, Committee Chair, agreed to continue and coordinate their research, which to date had resulted in some conflicting conclusions about the expiration of members' terms. Mr. Cahalan said that at the next Facilities Committee meeting, he intended to make recommendations for resolving any uncertainties.

E. REPORTS FROM COMMITTEE CHAIRS

1. Report from Liaisons to Facilities to Facilities and Capital Committee –

Ed Barnum reported that there are three new Board Members appointed to the Facilities Projects and Capital Committee. Previous COC member Roy Boulghourjian is on the new Board.

F. NOTIFICATIONS/ AGENDA ITEMS FOR FUTURE MEETING

- Election of new Chair, Vice Chair, and COC Liaisons to Board Committees.

G. NEXT MEETING DATE AND LOCATION

June 30, 2015, 2015; at District Office, 351 S. Hudson Ave. Pasadena CA. 91109, in the Conference Room # 229 at 6:30 p.m.

H. ADJOURNMENT

The meeting was adjourned at 9:03 p.m.