



**PASADENA UNIFIED SCHOOL DISTRICT
MEASURE TT CITIZENS OVERSIGHT COMMITTEE
Minutes of February 18, 2015**

MINUTES of the Citizens' Oversight Committee held on February 18, 2015, 351 South Hudson Avenue, Pasadena, California 91101, in the Room 229.

PRESENT: Ed Barnum, Joanna Bauer, Pamela Boxley, Clifton Cates, David Crocker, Jon Fuhrman, Jim Kossler, Gretchen Vance, Augustin Zuniga
Committee Members Absent: Roy Boulghourjian, Sheryl Turner, Hagop Ohannessian, Delores Gibbs

Board Member: Kim Kenne, Mikala Rahn

Staff: Nelson Cayabyab, Chief Facilities Officer; Owner Representatives David Charles and Marla Nadolney; Christopher Anderson, Energy Manager

A. CALL TO ORDER

Jon Fuhrman, Chair, called the meeting to order at 6:35 p.m.

B. PUBLIC COMMENT - None

C. APPROVAL OF MINUTES – October 15, 2014 Meeting Minutes

Correction in first sentence the date of the meeting from August 20, 2014 should read October 15, 2014. The Minutes were approved as corrected.

D. ROUND TABLE INTRODUCTION

1. Introduction of new Provisional Chief of Facilities
Mr. Nelson Cayabyab was introduced to the committee members.
2. Introduction of new Administrative Assistant
A replacement for the former Assistant has not been hired.
3. Introduction of Citizens Oversight Committee members
Members of the committee introduced themselves.
4. Discussion of new organizational structure
5. Updates from Owners Representatives on current assignments
Marla Nadolney and David Charles presented updates on current projects.

E. DISCUSSION / ACTION

1. Chair's Report of submission of Annual Report and Independent Auditor's Report
Jon Fuhrman said the report was presented in November to the Board and was well received.
2. Applicants for vacant positions on COC
3. Expiring terms / members eligible for reappointment

F. REPORTS FROM PUSD STAFF

The following were postponed to a future meeting.

1. Projects Update
2. Consolidated Budget Status
3. Consolidated Budget Status by Fund
4. Consolidated Contract Summary
5. Status of Multiple Projects
6. Project Status by Cost

G. REPORTS FROM COMMITTEE CHAIRS

The following reports were presented to the committee members.

- 1. Report from Jim Kossler on Reporting Formats
- 2. Report from Outreach Subcommittee – Joanna Bauer
- 3. Report from Liaisons to Facilities and Capital Committee – Ed Barnum

H. REPORT FROM BOARD LIAISON—Mikala Rahn

Mikala Rahn talked about Board priorities and commented on:

- 1. Good work on the Blair project which will be going to full Board on February 26.
- 2. Facilities Committee heard from architect on McKinley and will move forward.
- 3. Water conservation: working with Shirly Barrett in getting five schools water-wise with landscaping. The Board is in support of this project.
- 4. Kitchen projects are priority.
- 5. Discussed use permits with city.
- 6. Analyze OR contracts through end of this year. The COC members like the organizational structure and in support of the Owner Representative (OR) structure.

I. REPORTS FROM SITE VISITS

J. NOTIFICATIONS/AGENDA ITEMS FOR FUTURE MEETINGS

K. NEXT MEETING DATE AND ADJOURNMENT

Next meeting

April 15, 2015, at Altadena School, with 5:30 p.m. tour of site; 6:30 p.m. committee meeting.

Future committee meeting

- Projects Update
- Consolidated Budget Status
- Consolidated Budget Status by Fund
- Consolidated Contract Summary
- Status of Multiple Projects
- Project Status by Cost

The meeting was adjourned at 8:30 p.m.