



Pasadena Unified School District (PUSD)  
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING  
**Minutes of Meeting held on December 11, 2019**

Location: Pasadena Unified School District Education Center,  
351 S. Hudson Ave., Pasadena, CA 91109

- I. Meeting called to order 6:47pm
  - a. Present: John Robinson, Stephen Aquino, Eliza Jane Whitman, Amelia Bradford, Kim Kenne, & Miguel Perez
- II. Public comments 6:48pm
  - a. Laura Hacket – Solar projects should come back to the board meeting now that schools have been determined to be closed. There wasn't a community meeting to inform the public and trees will be impacted. Additionally, Francis Boland was a good COC Chair. PUSD should do a press release to show the community that things are going well. The meetings are not easy to understand for people who are part of the general population. There should be a list by school of all the money that has been spent at each school. Will ADA construction projects at schools that are closing be stopped?
  - b. Kim Kenne asking for a link to the Facilities page from the Measure TT page.
  - c. Measure TT page needs to be updated with current members.
- III. Nominate and vote on Chair and Vice-Chair 7:06pm
  - a. Amelia nominates John Robinson for Chair. Steve seconds. Unanimous
  - b. Amelia nominates Eliza Jane Whitman for Vice-Chair. John seconds. Unanimous
  - c. The open position is currently being advertised but we have not received applications. Kim has the previous interested members that we can reach back out. We are missing a taxpayer association member as well as a senior citizen organization. Steve and Amelia need to reapply to be members before the term expires March 2020.
- IV. Approval of November meeting minutes 7:15pm
  - a. Comments – note that Eliza Jane attended via phone.
  - b. Meeting minutes approved with that revision.
- V. Review of MTT Related Board Reports
  - a. 1471F – Modernization details not included. No backup is included with this BR. Miguel, please provide the scope of work and if soft costs are included in this price.
  - b. 1472F – no comments

- c. 1473F – thank you to Francis Boland for serving as a member of the COC
- VI. Board of Education COC Liaison Report
  - a. Two reports, BR1465F & BR1466F, that we recommended were pulled were not pulled from the November board meeting. The board approved these reports.
  - b. District budget update: There are additional \$3.4M in projected expenditures for the year, \$1.2M in revenue and a net of \$2.2M additional deficit. Total deficit is \$8.3M. This is the change from when the budget was adopted in June until now.
  - c. There will be an election in November for 3 board members of regions 2,4 & 6. Boundaries could be redrawn after the census if the population numbers are not equal in each of the seven districts.
  - d. Next Monday there will be an annual organization meeting. Last May the decision was made to put the Facilities meeting on hiatus. It could be reinstated but there is not a desire to have a lot of board committees.
  - e. Facilities is working on a schedule for meeting with each School Site Council to determine the needs. These needs will help determine the updated Facilities Master Plan.
  - f. COC should include recommendations for changes to master contracts in the annual report. A recommendation for the next bond would be to inform each school when their meeting would be to determine needs. Schools have been divided into tiers 1 thru 3 and then addressed in that order. It needs to be disclosed how schools were determined to be which tier level. Additional annual report would be to see the difference between soft costs and materials costs for the major projects.
- VII. Next Meeting date: January 29<sup>th</sup> at 6:30 pm
- VIII. Adjournment 8:19pm