



Pasadena Unified School District (PUSD)
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING
Minutes of Meeting held on November 20, 2019

Location: Pasadena Unified School District Education Center,
351 S. Hudson Ave., Pasadena, CA 91109

- I. Meeting called to order 6:36pm
 - a. Present: John Robinson, Stephen Aquino, Eliza Jane Whitman, David Bell, Amelia Bradford, Kim Kenne, Nelson Cayabyab, Miguel Perez and Tendaji Jamal
- II. Public comments 6:36pm
 - a. Laura Hacket – Parent of student at Don Bonito. Requested transparency about the measure TT projects at this school as school staff is unsure about the status of project funding.
- III. Approval of October meeting minutes 6:42pm
 - a. Approved 4, obtained 1
- IV. Architectural Services Policy Review and Discussion 6:43pm
 - a. No comments
- V. Review of MTT Related Board Reports 6:45pm
 - a. 54-B – Kim emailed updated version today. TJ explained that IT infrastructure is being updated at a school that is being closed to help the students finish up the school year as well as any future use. The work will likely be approved at tomorrow's board meeting so that the work can be done over the holiday break. Board will likely discuss how the funds will be pulled from current 15 priorities. Board will also be approving the expenditure from \$2M to \$3M and discuss how that change was made without appropriate transparency. TJ believes the change in expenditure did follow the appropriate process, but Nelson disagrees. The performance bond is now included in the BR. Steve feels like there will be additional expenses if asbestos or lead paint is found. How would this be addressed? TJ confirms that all wiring will use existing paths and therefore would not have additional asbestos or lead paint findings. Nelson has a problem with IT determining how measure TT funds are being spent.
 - b. 1462F – not listed how the ballot measure will be funded. Potentially could be Measure TT or general fund and then reimbursed by the future bond. Board members are receiving emails from parents at charter schools asking for confirmation that a % or dollar amount that will be dedicated to charter schools. They are lobbying for a piece of the future bond money. It will likely be on

March ballot. Five votes from the board are required to get it on the March ballot and the vote would be needed to make the deadline for March. If it is to be on the November '20 ballot, it would need to be approved by August '20. Measure TT funds will likely run out before the next bond is funded.

- c. 1463F – no comments
 - d. 1464F – revising master contract template for future bond so that change orders for additional fees due to architectural changes.
 - e. 1465F – this has been an expensive project because the current budget is double the original budget. The \$15k per month seems excessive. We ask for justification on the change order. Nelson offers to pull BR for tomorrow's meeting and COC agrees it should be pulled.
 - f. 1466F – will pull BR to get justification on the \$13,740 proposed fees.
 - g. 1467F – even though it lists measure TT may be supplementing the payment required, Nelson confirmed there is enough money in the routine maintenance account to cover this expenditure.
 - h. 1468F – not measure TT related
 - i. 1469F – no comments. The remaining non-incumbered amount on the Washington ES and MS Field Renovation is available now for other projects now that this project is being accepted as completed.
 - j. 1470F – can the expenditures be broken down in the audit? This is the 3rd year that PUSD has received a clean audit. The auditor appreciates the pictures that are provided of projects in projects and completed.
- VI. Independent Auditors FY 2018-19 Report
- a. reviewed as part of the BR1470 report.
- VII. Facilities Reports 7:49pm
- a. Requested that all active projects be included in the monthly Construction Status Report.
 - b. Reviewed project pictures
- VIII. Board of Education COC Liaison Report
- a. Organization meeting with the board is happening in December. There will be a new board president. Voting for the 3 school board open seats that will be voted on in November. Districts 2, 4 & 6 will be open. Nobody has applied to run for these positions to date.
 - b. Facilities sub-committee is likely not coming back but there can be special meetings as needed.
- IX. Next Meeting date: December 11th at 6:30 pm
- X. Adjournment 8:15pm