



Pasadena Unified School District (PUSD)  
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING  
**Minutes of Meeting held on October 23, 2019**

Location: Pasadena Unified School District Education Center,  
351 S. Hudson Ave., Pasadena, CA 91109

- I. Meeting called to order 6:35pm
  - a. Present: Francis Boland, John Robinson, Stephen Aquino, Eliza Jane Whitman, Amelia Bradford, Kim Kenne, Nelson Cayabyab & Miguel Perez
- II. Public comments 6:36pm
  - a. none
- III. Approval of September meeting minutes 6:36pm
  - a. Approved unanimously
- IV. Chair Report/Brief discussion of rental of TT build facilities 6:37pm
  - a. COC wants to ensure that measure TT build facilities are not rented out to generate revenue at the expense of the students who should benefit from these facilities.
- V. Review of TT related Board Reports 6:39pm
  - a. 46-B – Measure TT funds of \$3M will be utilized. Why weren't other bids received? Nelson recommends pulling this report until justification for this project can be provided. Additionally, each project needs to be separate vs. the full district under one project. The installation needs to be a separate contract as well. This project was approved in June at an expense of \$2M from Measure TT but now it is listed at \$3M. The contract should not have the performance and payment bond removed. COC recommendation is to terminate contract for no cause and then re-bid the project.
  - b. Open lawsuits and money that will come back – G2K at Washington. Trying to get \$500k back from McKinley project. Negotiating time extensions for John Muir project. Sierra Madre has been completed. Nelson will look at each project to see what remaining funding is included.
  - c. 1454F – the scope is not complete for the work required.
  - d. 1455F – board approved architect contract in Oct '16 at \$400k project. The board didn't accept the bid for the project and now this is an amendment for the bid that wasn't accepted. It was de-scoped to be under the \$170k threshold for needing to be approved by the board. Now scope was increased. COC has no concerns.

- e. 1456F – No concerns
  - f. 1457F – the BR is to reallocate the funds for a project from Prop 39 to Measure TT that has already been completed. No concerns.
  - g. 1458F – no concerns
  - h. 1459F – no concerns
  - i. 1460F – no concerns
  - j. 1461F – This BR is tied to the BR46-B and there are no additional comments
- VI. Facilities Reports
- i. Budget vs. Commitments and Expenditures document was provided.
  - ii. Reviewed the Construction Status Report including the update that Don Benito HVAC and Kitchen project put on hold.
  - iii. Measure TT audit visit happened this month. For fiscal year July 2018 – June 2019. Audit will be reported to the board November or December. Once Audit is received by the COC, the annual report drafting will begin.
  - iv. Pasadena City College owes Measure TT approximately \$170k for the leasing of rooms at John Muir HS.
- VII. Next Meeting date: November 20<sup>th</sup> at 6:30 pm
- a. December board meeting is Dec 12<sup>th</sup> so December meeting will be Dec 11<sup>th</sup>.
- VIII. Adjournment 8:00pm