

DAC Minutes from 9/13/2021

Members Present: Kirsten Jackson (Hamilton), Marc Karish (Marshall), Alicia Lanz Garvey, (Norma Coombs Elementary), Kalea Dunkleman (Don Benito), David Rennie (Staff), Maricela Brambila (Willard), Jennifer Higginbotham (Blair), Warren Bleeker (Sierra Madre Elementary), Laurel Nelissen (Washington Steam Multilingual), Leonard Hernandez Jr (staff), Bernadette Cole (Blair), Shannon Malone (Washington STEAM), Tatiana Reyes (staff PHS), Laura Diaz Allen (Pasadena Education Network/PHS), Deborah Pandullo (Webster), Kim Kenne (School Board), Julie Flad (Sierra Madre Middle School & PHS), Lawton Gray (staff), Leslie Barnes (Staff), Marc Karish, Warren Bleeker, Connie De La Torre (Longfellow), Judy McKinley

1. Call to Order/Introductions

The meeting was called to order at 5:35pm. Introductions were made via the chat.

2. Reading and Approval of the minutes

The minutes were reviewed. Marc Karish made a motion to approve the minutes and Warren Bleeker seconded. The minutes were approved unanimously.

3. Reading and Approval of the agenda

Alicia Lanz Garvey made a motion to approve the agenda and Kirsten Jackson seconded. The agenda was approved unanimously.

4. Budget (SSC allocations, carry-over funds and ESSER funds) and Facilities (COVID safety plan compliance, outdoor learning spaces, etc.) update: Dr. Leslie Barnes, PUSD Chief Finance & Operations Officer

Dr. Barnes shared the budget overview (powerpoint that is also posted on the Canvas course mentioned below) that she already shared with the board. The changes since then were presented in red. Below is a summary of the budget auditions that were presented:

- COLA adjustment - Budget increase of \$7.9 million
- Expanded Learning Opportunity Grant \$3.6 million
- Universal TK
- Comprehensive Student Supports
- Special Ed
- Educator Preparedness & Retention
- Timeline of the COVID funding the district has received and how the funds were spent
- Additional Grants received were discussed (40 million of additional funding that was not originally included in the original budget that will be in the first interim report)
- Sites will receive 100% of their unspent S&C funds (we should know how much at the sites by the end of next week)
- Title I carryover will also be reported to sites by next week

5. Overview of role and responsibilities of School Site Councils: David Rennie, Data Facilitator
 - There will be 3 dates for all SSC members to attend an open training session on roles and responsibilities
 - There is also a SSC course on PUSD Canvas - go to the resource at home learning, click on resources for families, it will take you to a loading page that will let you get to the Canvas Module. Your principals have shared your info so you can have an open invitation to the course. - click on Modules for a series of power points that cover the legal requirements, responsibilities, goals, etc for School Site Councils. There is also a discussion board for questions as well. <https://www.pusd.us/Page/9205>
 - Main dates: In January, refine school safety plan (due Feb 1)
 - Jan - April: work with SSCs to evaluate programs & define upcoming needs for the upcoming school year
 - Elected staff in a SSC should have 3 classroom teachers, 1 staff, and the administrator
 - Any questions, contact your principal or Dr. Rennie at rennie.david@pusd.us

6. Board update: Kim Kenne, PUSD School Board Member
 - State legislature has made very small tweaks to ed code but for the most part no major changes - it is either Independent Study or In Person (no hybrid)
 - Covid testing is starting up again this week (week of 9-13)
 - Students 12 or over need to be vaccinated or have weekly testing
 - There will be an additional extended chance for students in High School for this school year to change one of their letter grades to a pass/fail with an option for districts to extend that window - but stay tuned for an update
 - We are increasing the number of counselors at middle/high school
 - Our enrollment is about 570 down, which is lower than our enrollment projections for this school year. Numbers will keep changing until norm day (1st Wednesday in October)
 - Next Board meeting is on September 23 - check the board webpage for the Friday Comunique <https://www.pusd.us/Page/641> (report from GATE and EL department on the most recent one)
 - We will be using census data to see if we need to rebalance the board trustee areas; our boundaries don't align with the city council because we have all of Altadena, unincorporated Pasadena, and Sierra Madre.

7. Officer elections – ACTION

Take nominations and vote on vice-chair and secretary

If members are interested in self-nominating or have questions about one of the positions, email Julie Flad at fladleto.julie@pusd.us

8. Chairperson's Report: Jennifer Higginbotham, DAC Chairperson

We are always looking for agenda ideas.

Reminders to SSCs:

- Welcome new members and elect SSC officers (typically chair, vice-chair and secretary)

- Train members on role and responsibilities of SSC members

- Discuss enrollment, staffing and school safety
- Hold election for any open parent seats

Next meeting will be on October 4

9. Public Comment

There were no public comments.

10. Adjournment

Marc Karish made a motion to adjourn and Julie Flad seconded. The motion was approved unanimously.

The meeting was adjourned at 7:20pm.